



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	RAJIV GANDHI MEMORIAL GOVERNMENT COLLEGE JOGINDER NAGAR
Name of the head of the Institution	Dr. Narvir Singh Chandel
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+911908222426
Mobile no.	9418204410
Registered Email	rgmgcjnr@gmail.com
Alternate Email	gcjogindernagar-hp@nic.in
Address	Post-Office: Joginder Nagar Tehsil: Joginder Nagar
City/Town	Joginder Nagar
State/UT	Himachal pradesh
Pincode	175015
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education

Location	Rural																				
Financial Status	state																				
Name of the IQAC co-ordinator/Director	Ms. Amita Sapehia																				
Phone no/Alternate Phone no.	+911908222426																				
Mobile no.	9418494380																				
Registered Email	rgmgcjnr@gmail.com																				
Alternate Email	gcjogindernagar-hp@nic.in																				
3. Website Address																					
Web-link of the AQAR: (Previous Academic Year)	http://www.gcjogindernagar.in/aqar2015-16.pdf																				
4. Whether Academic Calendar prepared during the year	Yes																				
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.gcjogindernagar.in/academiccalender2016-17.pdf																				
5. Accrediation Details																					
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.13</td> <td>2013</td> <td>08-Jul-2013</td> <td>07-Jul-2018</td> </tr> <tr> <td>1</td> <td>B</td> <td>71.55</td> <td>2006</td> <td>02-Feb-2006</td> <td>01-Feb-2011</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.13	2013	08-Jul-2013	07-Jul-2018	1	B	71.55	2006	02-Feb-2006	01-Feb-2011
Cycle	Grade					CGPA	Year of Accrediation	Validity													
		Period From	Period To																		
2	B	2.13	2013	08-Jul-2013	07-Jul-2018																
1	B	71.55	2006	02-Feb-2006	01-Feb-2011																
6. Date of Establishment of IQAC	11-Jun-2009																				
7. Internal Quality Assurance System																					
<table border="1"> <tr> <td>Quality initiatives by IQAC during the year for promoting quality culture</td> </tr> </table>		Quality initiatives by IQAC during the year for promoting quality culture																			
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
Articles of Music like Harmonium, Tabla brass, Ragini digital, Sitar, Guitar etc of Rs. 10,86,201 were purchased in the Department of Music out of RUSA fund.	04-Apr-2016 01	115
Regular meeting of IQAC with CSCA, PTA, teaching, non-teaching staff, in charges of sports, NCC, NSS, Rovers & Rangers, Red-Ribbon Club, Cultural Committees, eco-Club etc. were organized.	15-Apr-2016 14	201
Feedback from students, parents and alumni were received, analyzed and used for improvements at the end of academic session.	28-Feb-2017 20	305
Equipments like Oscillator, Multimeter Sextant, Electrical Vibrator, Flashing and Quenching etc of Rs. 5, 10,447 were purchased in the department of Physics.	04-Jul-2016 01	172
An amount of Rs. 44, 50,500 was spent out of RUSA fund for construction work of college canteen	24-Mar-2017 01	2547
An amount of Rs. 24,35,668 was spent out of RUSA fund in computer lab for purchasing and installation of articles like networking, LED, Smart digital Podium, DLP Projector and Visualizers etc.	24-Mar-2017 01	160
Additional and special classes for hobby subjects and environment science were taken.	28-Dec-2016 20	422
Seating capacity of students and teachers was increased in the library	24-Aug-2016 01	452
Articles like automatic sanitary pad vending machine (Coin Operated), Napkin incinerator, LMS device for aqua guard etc of Rs. 1, 45,772 were purchased out of RUSA fund.	18-Mar-2017 01	1622

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8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding	Year of award with	Amount
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		Agency	duration	
Nil	Nil	Nil	2016 00	0
Nil	Nil	Nil	2017 00	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

14

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Special and Hobby classes were taken. Vacant posts were filled up, out of PTA fund. An amount of Rs. 44, 50,500 was spent out of RUSA fund for construction work of college canteen. An amount of Rs. 24,35,668 was spent out of RUSA fund in computer lab for purchasing and installation of articles like networking, LED, Smart digital Podium, DLP Projector and Visualizers etc. Articles of

Music like Harmonium, Tabla Brass, Ragini digital, Sitar, Guitar etc of Rs. 10,86,201 were purchased in the Department of Music out of RUSA fund. Teachers attended Orientation Programmes, Refreshers courses, Seminars, Conferences and workshops etc.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Plan for purchasing more text books and additional reference books.	Text and reference books purchased.
To install automatic sanitary vending machines for girl students.	Automatic sanitary vending machines purchased and fixed.
To procure public address system for the institution.	Public address system procured.
To engage teaching and non-teaching staff through PTA.	Teaching and non-teaching staff engaged.
To engage coaches in sports and professional directors to train students for youth festival group-IV.	Coaches and professional directors were engaged .
To purchase computers for establishment of computer lab cum Smart Class Room.	50 computers were purchased and computer lab established.

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission	16-May-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<input type="checkbox"/> Student's Database Management System. <input type="checkbox"/> Student's Internal Assessment Management System . <input type="checkbox"/> Library Information and Management System . <input type="checkbox"/> Salary and PayRoll Management System. <input type="checkbox"/> Records of employees and Service Book are maintained online. <input type="checkbox"/> Online digital system for scholarship. <input type="checkbox"/> Transfers through PMIS Software. <input type="checkbox"/> GPF/CPF/NPS is maintained through digital mode. <input type="checkbox"/> TermEnd Exams are managed through online digital system. <input type="checkbox"/> Application forms for Scholarship are filled up in online. mode and credited through online digital system.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Exp words

Our college has very less role in the curriculum development as we f curriculum developed by the university. Academic calendar is prepare curriculum is implemented properly. Various committees have been form the smooth functioning of the college. Various meeting are held at the of the session for proper execution of the curriculum. First week is (zero week where timetable committee workout the timetable of respecti and blue print is prepared for the completion of syllabus on time. It provides all basic facilities viz. ICT enabled classrooms, inte connectivity, library, laboratories and a conducive teaching- lea environment for effective curriculum delivery. Teachers enrich curric latest developments in the field. Activities like quiz, seminars, a trips are organized to aid teaching. Teachers maintain records o activities, assignments and tests for continuous assessment. Libra: number of good books, magazines and journals for aid of students and Laboratories are also well- equipped with latest instruments. Head institution and IQAC regularly take feedback from students and monito in curriculum delivery.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship
Nil	Nil	Nil	00	00

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Intro
Nil	Nil	Nil

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implement affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CB Course System
BA	Humanities Social Sciences	01/07/2016
BCom	Commerce	01/07/2016
BSc	Science	01/07/2016
BBA	Business Administration	01/07/2016
BCA	Computer Application	01/07/2016

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Co
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students E
Nil	Nil	Nil

No file uploaded.

1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enr Projects / Int
BA	Humanities & Social Sciences	Nil
BCom	Commerce	Nil
BSc	Science (Chemistry/Physics/Botany/Zoology/Maths)	Nil
BCA	Computer Application	Nil
BBA	Business Administration	4

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Y
Teachers	Y
Employers	Y
Alumni	Y
Parents	Y

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institute (maximum 500 words)

Feedback Obtained

For the academic year 2016-17, students' feedback was sought from 142 about the curriculum and teaching learning process and college infrastructure. Majority of the students 55 agreed that the method of teaching was excellent whereas 22 and 19 opined that the method of teaching was very good and respectively. 4 students were not satisfied with the method of teaching the semester was very short and syllabus was very much challenging. Most students as 98 agreed that teachers covered the syllabus well in time. Most students were satisfied (have reported excellent, very good and good) discussion of topics with the teachers, the way seminar/quiz conducted tutorials were given and solved. Around 97 of the students suggested that teachers have delivered the course content with good mastery over their respective field of specialization. These also viewed that variety in teaching was very good and course content was delivered by the teacher well planned sequence with necessary skills. Almost 97 student reported good level of satisfaction in their feedback form for the understanding of topics to be taught to them by the teachers. Teacher's motivation always motivated the students to get out of their confusions about life skills and day-life. Most of the students are confused about the continuation of higher studies therefore, 92 student agreed upon that they were motivated by the teachers to pursue the higher studies.

CRITERION II - TEACHING- LEARNING AND EVALUATION**2.1 - Student Enrolment and Profile**

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
BBA	Business Administration	40	26
BCA	Computer Application	40	30
BSc	Science (Medical/Non-Medical)	400	336
BCom	Commerce	60	122
BA	Humanities	880	584
MA	English	20	15
MA	Economics	40	11

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses
2016	2547	49	29	Nil

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-te
36	5	4	5	3	

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Various societies for mentoring the students are framed, where they provide guidance as per the interest of the students' interest. Mentors make the students aware of the designed and framed curriculum. In the session 2016-17, mentors assured that proper induction of the students about the diverse activities/events organized. All the teachers of the college played the role of mentor in their respective areas. During the entire process every effort was made to know the expectation of students and what they expect from the students. Time to time direct and indirect mentoring was done wherever possible. Mentoring was provided to the students in various aspects of their personality development so that students can improve themselves during their college life. Guidance was focused on soft skills, communication skills and life skills etc. Various societies were framed in order to mentor the students from time to time.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor :
2596	36	

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of
34	31	3	7	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at International level from Government, recognised bodies during the year)

Year	Name of full time teachers receiving awards	Designation	Name of the award, 1
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of Award	from state level, national level, international level		received from Gover recognized bo
2016	Dr. Budhi Singh	Associate Professor	Ph.D. in Com
2016	Dr. Chetna Sharma	Assistant Professor	Ph.D. in Zoo
2016	Dr. Vishal Kumar	Assistant Professor	Ph.D. in Eng

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration semester-end/ examinat
MA	English	Semester	07/07/2017	19/10/2
MA	Economics	Semester	03/07/2017	11/10/2
BA	Humanities	Semester	23/05/2017	15/06/2
BCom	Commerce	Semester	15/05/2017	15/06/2
BSc	Science	Semester	16/05/2017	15/06/2
BCA	Computer Application	Semester	22/05/2017	03/07/2
BBA	Business Administration	Semester	13/05/2017	03/07/2

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (25

In the beginning of academic session 2016-17, university notified the for the conduct of examination, evaluation of answer-scripts and decl the result. The Continuous Comprehensive Assessment (CCA) constitutes total marks and university has approved a fixed pattern for the same s students are to be evaluated. Therefore there is uniformity in eva throughout the affiliated and constituent colleges under Himachal : University Shimla. It was made necessary to score minimum 35 in bc categories i.e. theory and CCA separately and collectively 45 to p complete course. At institutional level, Mid-term Examinations were September 2016 and February 2017. Assignments were evaluated by res subject teacher. Seminars were also organized as per subject requirem for Internal Assessment and Practical awards were entered in the wel Himachal Pradesh University, Shimla-5 before the declaration of Term results.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related mat

words)

College has framed its own academic calendar for the session 2016-17 (uploaded on the college website) in the beginning of the session. It w printed on the prospectus of the college. It envisaged all the activit were to be organized/performed during the entire academic year. Colleg the calendar as per the university calendar guidelines. Since our coll affiliated to Himachal Pradesh University Shimla, there was limited sc the changes in the basic structure however, we added all the activitie celebration of important Days (National/International importance). It dates for regular activities, last dates of admission, PTA general hou meeting, CSCA election, college athletic meet, mid-term exam date, fil examination forms, Examination fees etc. It helped the stakeholders to advance about what were the activities to be performed or organized du academic year. It served as a guiding document which further helped th perform the activities as per schedule.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gcjogindernagar.in/programmeoutcomes2016-17.pdf>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed final year examination
Master of Arts	MA	English	12	12
Master of Arts	MA	Economics	8	7
Bachelor of Arts	BA	Arts/Humanities	471	469
Bachelor of Science	BSc	Science	162	160
Bachelor of Commerce	BCom	Commerce	100	100
Bachelor of Computer Application	BCA	Computer Application	34	16
Bachelor of Business Administration	BBA	Business Administration	22	12

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design questionnaire) (results and details be provided as weblink)

<http://www.gcjogindernagar.in/studentssatisfactionsurvey2016-17>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount
Total	00	Nil	0	
Any Other (Specify)	00	Nil	0	
International Projects	00	Nil	0	
Students Research Projects (Other than compulsory by the University)	00	Nil	0	
Projects sponsored by the University	00	Nil	0	
Industry sponsored Projects	00	Nil	0	
Interdisciplinary Projects	00	Nil	0	
Minor Projects	00	Nil	0	
Major Projects	00	Nil	0	

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia practices during the year

Title of workshop/seminar	Name of the Dept.
Nil	Nil

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Particulars
Biochemical Changes in the Liver of Mice after Exposure to Different Doses of Diclofenac Sodium	Dr. Deepak Mohan Sharma	World Academy of Science, Engineering and Technology, Barcelona Spain	03/06/2017	P

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Creation
Nil	Nil	Nil	Nil	Nil	1

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
International	Zoology	1	Nil
National	English	1	Nil
International	English	1	Nil

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation in Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication
Biochemical Changes in the Liver of Mice after Exposure to Different Doses of Diclofenac Sodium	Deepak Mohan	International Journal of Animal and Veterinary Sciences	2017	0	HPU Shimla (RGM College Joginder Nagar)

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation mentioned in the publication
Nil	Nil	Nil	2016	Nil	Nil	Nil

[View File](#)**3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :**

Number of Faculty	International	National	St
Attended/Seminars/Workshops	1	1	N:
Presented papers	1	2	N:
Resource persons	Nil	Nil	N:

[View File](#)**3.4 - Extension Activities****3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, co-Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year**

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of participat acti
Environment and Cleanliness Drive	NSS Unit of Institution	2	2
World Environment day	NCC Unit of Institution	1	1
Tree Plantation Drive	NCC Unit of Institution	1	1
Kargil Vijay Diwas	NCC Unit of Institution	2	2
Cleanliness Drive	NCC Unit of Institution	1	1
Environment Awareness Rally	NCC Unit of Institution	1	1
Blood Donation Camp	NCC Unit of Institution	1	1
NCC Day	NCC Unit of Institution	1	1
Independence Day Parade	NCC Unit of Institution	1	1
Republic Day Parade	NCC Unit of Institution	1	1

[View File](#)**3.4.2 - Awards and recognition received for extension activities from Government and other recognised organisations during the year**

Name of the activity	Award/Recognition	Awarding Bodies	Numt
Republic Day Parade	Best Cadet in	NCC Directorate (Pb Hr HP)	

at New Delhi

Senior Wing

Chandigarh)

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated
AIDS Awareness Day	National Cadet Corps (NCC)	Awareness Drive	1	
Swachh Bharat Abhiyaan	National Cadet Corps (NCC)	Cleanliness Drive	1	
2nd International Yoga Day	National Cadet Corps (NCC)	Awareness Drive	1	
Swachh Bharat	National Service Scheme (NSS)	Cleanliness Drive	2	
International Womens Day	National Service Scheme (NSS)	Awareness Drive	2	
World Mental Health Day	National Service Scheme (NSS)	Awareness Drive	2	

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support
Nil	00	00

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3.5.2 - Linkages with institutions/industries for internship, on-the-job training, project work, shared facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
On Job Training	Project Work BBA	Tata Motors Joginder Nagar	16/08/2016	11/10/2016
On Job Training	Project Work BBA	Maruti Suzuki Joginder Nagar	30/08/2016	25/10/2016
On Job Training	Project Work BBA	Hyundai Ladruhin Joginder Nagar	16/08/2016	11/10/2016

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated
Nil	Nil	Nil	Nil

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7921601	7921601

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Expenditure
Campus Area	
Class rooms	
Laboratories	
Seminar Halls	
Classrooms with LCD facilities	
Seminar halls with ICT facilities	
Video Centre	
Value of the equipment purchased during the year (rs. in lakhs)	
Others	
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	
Classrooms with Wi-Fi OR LAN	

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of purchase
Nil	Fully	Nil	
Nil	Partially	Nil	

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total
Text Books	10754	2168901	131	93964	10885
Reference Books	952	250440	Nil	Nil	952

e-Books	Nil	Nil	Nil	Nil	Nil
Journals	1	1700	Nil	Nil	1
e-Journals	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil
Library Automation	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil
Others (specify)	20	27593	Nil	Nil	20

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & instituti (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launch content
Nil	Nil	Nil	Nil

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Avail Bandw (MBPS)
Existing	61	2	61	0	50	5	6	0
Added	50	1	50	0	50	0	0	0
Total	111	3	111	0	100	5	6	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre a facility
Nil	Nil

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure maintenance facili
508514	508514	35869	358

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities like library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available on institutional Website, provide link)

Standard procedures and policies were used for the maintenance and utilization of the physical, academic and support facilities, which are further administered by various committees. These Committees were framed at the beginning of the academic session i.e. 2016-17. For the maintenance of the physical facilities and infrastructure the college development committee, purchase committee, furniture-repair followed proper procedures and policies for the functioning of each renovation work. To meet the various academic requirements and facilities, computer labs were established. After the introduction of RUSA, the physical requirements of various laboratories, sports complex, computers, classrooms etc. were completed through the release of funds provided by central as well as state government. (Documents are available as hard copies in the institution)

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students
Financial Support from institution	Nil	0
Financial Support from Other Sources		
a) National	IRDP/Post-Matric SC/Post-Matric ST/Post-Matric OBC/KCCY/IGUCY	244
b) International	Nil	Nil

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled
Nil	Nil	Nil

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam

2016	Career Counselling Cell	55	55	5
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[View File](#)

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Preventior harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
Nil	Nil	Nil

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	s
Nil	Nil	Nil	Nil	Nil	

[View File](#)

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	
2016	15	RGM Govt College Joginder Nagar	BCA/B.Sc./BBA/B.Com	HPU Shimla/Affiliated College	MCA
2016	4	RGM Govt College Joginder Nagar	Zoology (Science)	HPU Shimla/Affiliated College	M.
2016	3	RGM Govt College Joginder Nagar	Botany (Science)	HPU Shimla/Affiliated College	M.
2016	3	RGM Govt College Joginder Nagar	Maths (Science)	HPU Shimla/Affiliated College	M.
2016	5	RGM Govt	Physics (Science)	HPU	M.

		College Joginder Nagar		Shimla/Affiliated College	
2016	7	RGM Govt College Joginder Nagar	Chemistry (Science)	HPU Shimla/Affiliated College	(
2016	125	RGM Govt College Joginder Nagar	Humanities/Science/Commerce	HPU Shimla/Affiliated College	
2016	6	RGM Govt College Joginder Nagar	Humanities/Science	HPU Shimla/Affiliated College	
2016	11	RGM Govt College Joginder Nagar	Humanities	RGM Govt College Joginder Nagar	MA
2016	15	RGM Govt College Joginder Nagar	Humanities/Sciences	RGM Govt College Joginder Nagar	M

[View File](#)

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil

[View File](#)

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

CSCA Cultural Function	College	178
Annual Athletic Meet	College	287

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID nu
2017	RDC Parade (PM Rally)	National	Nil	1	HP/SW/1510

[View File](#)

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies of the institution (maximum 500 words)

The college has its own Council of Student Central Association (CSCA) nominated and constituted on the merit basis from B.Sc/B.Com/BA/BBA/BCA/MA (Economics English) for the session 2016-17. four Office Bearers and 19 class and nominated representatives from all classes and from NCC/NSS/RR/Sports/Clubs/Societies/Cultural wings etc. actively participated and cooperated in smooth functioning and organized various activities. On the occasion of various college functions (CSCA Teachers Day, Celebration of important Days, Annual Athletic Meet, International Competitions, and provide feedback about basic infrastructural facilities, teaching-learning related problems, students problem/grievances etc. make their significant presence while short listing the candidate for college activities.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

0

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year

500 words)

Decentralization and participative management is important to get work done in time and to bring quality in work. Decentralization and participative management is completely reflected in the committee system and delegation of so many important activities to the teaching and non-teaching faculty. Various committees have been formulated which perform their role well in time. These committees help the college in smooth functioning. Conveners hold members responsible for the performance of their respective duties in time. Committees for admission, women grievances, buss-pass, attestation on behalf of the Principal, cultural events etcetera are framed and these are notified in the prospectus of the college for the academic session. For specific work like annual function, CSCA, function, annual athlete meet, special committees are also framed. The progress report of the work done by different committees is evaluated at the end of the session. Faculty members were also delegated power to sanction the 3 days leave to the students of their major subject. Co-ordinators were made to look after the self-finance committee.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in detail for each):

Strategy Type	Details
Curriculum Development	College has very limited role in developing the curriculum. The curriculum of the college is affiliated to Himachal Pradesh University. The university frames the curriculum.
Teaching and Learning	For teaching and learning college has mentoring system. A syllabus table is made in the beginning of the session and syllabus is completed well in time. Various tests, seminars, discussions and quizzes are held for improving the learning among the students.
Examination and Evaluation	Examination is divided into two parts i.e., CCA and ECA. CCA composed of class test, assignments, attendance, and mid-term test. End-term exams are taken as per university pattern. Evaluation sheet and evaluation is done at various evaluation centers as per university.
Research and Development	Teachers are allowed to attend the seminars, workshops, conferences. College has no center for research.
Library, ICT and Physical Infrastructure / Instrumentation	Library is well equipped and upgraded with latest facilities. It has a varied books (text books, reference books, and journals), magazines, and newspapers, Photostat facility at reasonable cost and with limited open access system. Books are catalogued using 'SOUL' software. INFLIBNET facilities with e-resources are available. ICT measures are appropriately used by the college. College is having ample infrastructure to meet the requirements of students and teachers with 'Gymnasium' amenity. Science laboratories are also well furnished with latest equipment.

Human Resource Management	<p>□ For the management and development of the human resource are allowed to attend the training Programmes. □ Proper are organized and conducted with the concerned parties any grievance. Committees are framed on the basis of specialization and efficiency of the human resource within the institution. □ Human resource is it teaching and non-teaching staff are free to give suggestion and advise the administration if they feel necessary and re important for the growth of the organization.</p>
Industry Interaction / Collaboration	In self financing course like BBA and BCA, industrial training is the integral part of internship (on the job training) provided by collaboration with the industries.
Admission of Students	Admission is provided in variety of courses under two categories for UG courses in different subjects, merit base procedure is followed with specified number of seats. For PG courses in English Economics, entrance test mechanism is followed. For self financing courses of BBA and BCA, admission is based on test cum merit basis. Reservation roster is strictly followed as per HP University norms.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	In planning and Development, all the monitoring and execution of various plans related to RUSA, UGC Affairs, Directions from Education Department/Directorate of Higher Education/State Government Shimla/NCC Office/ Treasury Office/Govt/Private Bodies is mostly done through e-mail and online mode.
Administration	e-Service Books were maintained and updated as per requirement.
Finance and Accounts	e-salaries were updated and modified on each month, interest were inducted and taxes were deducted within e-salary requirement and by the end of financial year 2019-20.
Student Admission and Support	Online Fee Submission
Examination	Examination Fees, e-forms were verified through online system using respective Roll Numbers generated. The awards for Internal Assessment and Practical of respective subject were submitted online on HPU Website

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
2016	Nil	Nil	Nil

[View File](#)

6.3.2 - Number of professional development / administrative training programmes organized by the teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)
2016	Nil	Nil	20/06/2016	31/05/2017	Nil

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
Orientation Programme	1	29/11/2016	26/12/

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	1	2	

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Scholarship for IRDP/SC/ST/Minority/OBC/IGUC

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

In the beginning of a financial year, the annual budget is allocated and external and internal audit is conducted in the college. External audit is conducted by auditors from Auditor General office from Shimla. They conduct the audit and submit the report. For internal audit College Bursar ensures the proper management and payments of the funds after verifying the bills and all the formalities. Further internal audit of PTA funds is also done by the members constituted by the institution

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists during the year (not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	
Parent Teacher Association (2016-17)	859650	51

[View File](#)

6.4.3 - Total corpus fund generated

859650

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	No	NA	Yes	Various Commi

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Provided valuable suggestions for the development of the institutio session 2016-17. Pointed out the weaknesses of the college related c and suggesting rectifications during the session 2016-17. Communica which the students feel shy to communicate directly to the teachers , college and the department. Regular meetings of PTA were conducted Parents interacted with the Principal and the Teachers. PTA also hel appointment of Guest Faculties out of PTA Fund throughout the sessio contributed generously for the promotion of Sports and Co-curricular to hire coaches for the Sports activities and Professional directors Festival teams.

6.5.3 - Development programmes for support staff (at least three)

Supporting Staff was encouraged and relieved to attend training/workshop/capacity building Programmes. Important notices, and notifications related to promotional benefits and other welfare issued from the Govt. of Himachal Pradesh were positively intimated t Income Tax related issues and RUSA Funding related problems were ad

6.5.4 - Post Accreditation initiative(s) (mention at least three)

The institution had communicated about the shortage of faculty me different departments to the higher authorities. Vacant posts were out of PTA Fund in different departments. Proposal to start some classes was sent to the government. An amount of Rs. 44,50,500/- out of RUSA fund for construction work of college canteen. An amou 24,35,668/- was spent out of RUSA fund in computer lab for purchas installation of articles like networking, LED, Smart digital Podio Projector and Visualizers etc. Articles of Music like Harmonium, Ta Ragini digital, Sitar, Guitar etc of Rs. 10,86,201/- were purchase Department of Music out of RUSA fund.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

b) Participation in NIRF

c) ISO certification

d)NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To
2016	Workshop on 'Career Guidance Counseling'. Dr. Shamsher Singh Rana from Department of Commerce	17/09/2016	17/09/2016	17/09/2016

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution year)

Title of the programme	Period from	Period To	Number of Participants Female
Annual Athletic meet	27/12/2016	28/12/2016	128
CSCA Function	23/12/2016	24/12/2016	72
NSS	01/07/2016	31/05/2017	191
NCC	01/07/2016	31/05/2017	26
Rovers & Rangers	01/07/2016	31/05/2017	25
CSCA Composition	28/09/2016	31/05/2017	15
Enrollment	22/06/2016	31/05/2017	1429

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Under the universal vision "Save Environment", the varied approaches adopted by the institution are- Environmental studies (compulsory subject) are an integral part of the curriculum for enhancing the environmental consciousness among students. Vermi-composting: A scientific approach that mimics the natural process to recycle and renew the organic wastes and reduce pollution, eco-clubs have been constructed a Vermi-compost pit in campus to inculcate environmental consciousness. Rainwater harvesting system was built for the conservation of water. Air purifier plants (Indoor and outdoor) are also planted in the premises. New energy saving electrical appliances is preferred. Energy audit drive by NSS volunteers

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of students
Physical facilities	Yes	
Provision for lift	No	
Ramp/Rails	Yes	

Braille Software/facilities	No	
Rest Rooms	Yes	
Scribes for examination	No	
Special skill development for differently abled students	No	
Any other similar facility	No	

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed
2016	Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Central Civil Services (Conduct Rules)	Nil	1964, As per article 19(1) and (2) to (6) constitution, any Govt. servant who viol restrictions imposed by general laws becom for punishment as prescribed under the rele And in addition, if CCS conduct rules a simultaneously violated he/she becomes 1 disciplinary action as well. Every employ institution tries to follow conduct rules and spirit.
Central Civil Services (classification, control and appeal rules)	Nil	1965, The disciplinary action is taken u provision of these rules. Minor major penal imposed after following the procedu
Government of HP Office Manual (3rd edition)	Nil	April 2011, Fundamental Rules Fundamental provides that a Government servant is at d the Government for 24x7 Hrs which pays him be employed in any manner required by th authority. Proviso under FR 17(1) deals wi no pay. FR 17A deals with unauthorized absce to information act (2005) Every public in officer is bound to supply information classified information to general public u
Education code	Nil	2001, It also deals with code of conduct fo and value education. Procedure for constitu and its role in development of institutio mentioned in it.
College Prospectus	20/06/2016	June 2016, Besides, providing information admission process college prospectus also l

(Annual
Publication)

about statutory guidelines and code of co
students.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number o
World Environment Day	05/06/2016	05/06/2016	
International Yoga Day	21/06/2016	21/06/2016	
Anti-Tobacco Day/ Drug Abuse Day	26/06/2016	26/06/2016	
Independence Day	15/08/2016	15/08/2016	
Sports Day	29/08/2016	29/08/2016	
Teachers Day	05/09/2016	05/09/2016	
Hindi Diwas	14/09/2016	14/09/2016	
Gandhi Jayanti/Swachhta Diwas	02/10/2016	02/10/2016	
Constitution Day	26/11/2016	26/11/2016	
AIDS Awareness Day	01/12/2016	01/12/2016	

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Strict ban on plastic in the campus College is made smoking free
 dustbins for wet and dry garbage. Installation of ample number of p
 LED lights in campus. Planting and caring of plants and trees in the
 Planting and caring of indoor plants and ornamental plantation d
 Competition organized where awareness regarding environment is r

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

1. Community Development Services: Our students conducted various act
 sensitize various events of social importance and social evils. It
 awareness rallies on Drug Abuse, Child Foeticide, AIDS Awareness, Bloc
 Camp, celebration of important days and Swachh Bharat Campaign in the
 of our institution. 2. Participation in Extra -Curricular Activities:
 that the participation in nonacademic activities is also very importa
 all-round development and self motivation of students. The institutio
 the participation in such events mandatory to all students. Suppo
 appreciation was provided for student participation in various cells
 NSS and Rover Rangers, Sports and other subject specific societ

Upload details of two best practices successfully implemented by the institution as per NAAC 1
 institution website, provide the link

<http://www.gcjogindernagar.in/bestpractices2016-17.pdf>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision,
 thrust in not more than 500 words

Rajiv Gandhi Memorial Govt. College, Joginder Nagar came into existence in May 1994. It has constantly endeavored 1. To accomplish excellence in various areas such as academics, sports, NCC, NSS, Rover and Ranger and other co-curricular activities. Mission of the college is to impart education and qualitative expansion of programmes and infrastructure. Our college is not merely to prepare the students for earning degrees but to cultivate self-knowledge and self-realization. Our college provides all the students a healthy learning and study conducive environment supported by modern facilities.

2. Rajiv Gandhi Memorial Govt. College is constantly working towards achieving excellence in various activities like academics, sports, NCC, NSS, Rover and Rangers and other co-curricular and extra-curricular activities. It attracts a large number of students from various distant regions like Barot study in this institution despite having an option to study at nearby College. Our college also provides soldiers to Indian army and this is also our one major achievement. Our students are persistently working hard towards dedicating their lives to Indian Armed forces and every year students get selected in the Army. College also brings laurels in youth festivals organized by Himachal Pradesh University.

Provide the weblink of the institution

<http://www.gcjogindernagar.in/institutionaldistinctiveness2016-17>

8.Future Plans of Actions for Next Academic Year

New books (Text and Reference) will be purchased. Repair/purchasing/installation of dual desks with box and white boards back. Chemicals will be purchased for labs. Sanitary napkin equipment pads will be purchased. Repairing and maintenance of college building. number of computer revolving chairs will be purchased for computer lab. College WhatsApp Group "GC Jnr" will be created for RGM Govt. College, Joginder Nagar. Feedback forms from the students, parents, teachers and alumni will be received. Coaches for games and sports and directors for Youth Festival IV will be hired. Remedial/Special classes will be taken by Department of Physics, Economics, Commerce, Maths and Chemistry.