



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | |
|---|---|
| 1. Name of the Institution | RAJIV GANDHI MEMORIAL GOVERNMENT COLLEGE |
| Name of the head of the Institution | Dr. Harish Kumar |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | +911908222426 |
| Mobile no. | 9418956629 |
| Registered Email | rgmgcjnr@gmail.com |
| Alternate Email | gcjogindernagar-hp@nic.in |
| Address | Post-Office: Joginder Nagar Tehsil: Joginder Nagar |
| City/Town | Joginder Nagar |
| State/UT | Himachal pradesh |
| Pincode | 175015 |

| | |
|--|----------------------------------|
| 2. Institutional Status | |
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Rural |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Dr. Gian Chand |
| Phone no/Alternate Phone no. | +911908222426 |
| Mobile no. | 9418484982 |
| Registered Email | rgmgcjnr@gmail.com |
| Alternate Email | gcjogindernagar-hp@nic.in |

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|--|---|
| 3. Website Address | |
| Web-link of the AQAR: (Previous Academic Year) | http://www.gcjogindernagar.in/aqar2018-19.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.gcjogindernagar.in/academiccalendar2019-20.pdf |

5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|-------|-------|-------|----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 2 | B | 2.13 | 2013 | 08-Jul-2013 | 07-Jul-2018 |
| 1 | B | 71.55 | 2006 | 02-Feb-2006 | 01-Feb-2011 |

| | |
|---|--------------------|
| 6. Date of Establishment of IQAC | 11-Jun-2009 |
|---|--------------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| | | |

| | | |
|---|-------------------|-----|
| Computer Science as subject for B.Sc Students was started in session 2019-20 | 01-Jul-2019 01 | 6 |
| Ek Bharat Shresth Bharat club organized a workshop on The History, Religion, Geography and Culture of Kerala State. | 29-Feb-2020 01 | 322 |
| Sh. Satvir Sharma, Stock Market Expert, delivered a valuable lecture on National Stock Exchange, Stock Market, Bombay Stock Exchange and Mutual-Funds under Investor Awareness Programme. | 18-Feb-2020 01 | 359 |
| Career counseling and Guidance cell also organized a workshop in which Mr. Dinesh Verma, Senior Manager, ITBS Chandigarh, guided the students for different career opportunities. | 16-Feb-2020 01 | 363 |
| Career counseling and Guidance Cell organized a comprehensive Guidance Programme about various career opportunities. | 17-Dec-2019 01 | 472 |
| Dr. Sneha Ruh, member of Deer Park Bir an NGO, highlighted the importance of personal hygiene during menstrual cycle. | 13-Dec-2019 01 | 451 |
| An exhibition on Changing forms of Money as a Medium of Exchange, Five Year Plan, Evolution of Money, Composition of Trade and GST was organized by Commerce Department. | 09-Oct-2019 01 | 83 |
| Feedback from students, parents and alumni were received, analyzed and used for improvements at the end of academic session. | 06-Feb-2020 14 | 207 |
| An educational tour of BBA students to Gopalpur Zoo, Shobha Singh Art Gallery, Andreta, Mahakal | 31-Dec-2019 01 | 20 |

| | | |
|--|-------------------|-----|
| temple and Punjab Kesri printing press Kangra was organized. | | |
| Language cum career counseling and guidance lab was established with 50 headphones amounting to Rs.3,55,000/-. | 18-Dec-2019 01 | 350 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| Nil | Nil | Nil | 2020 00 | 0 |
| View File | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

19

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Language cum career counseling and guidance lab was established. ? Educational tours were organized. ? Feedback from students, parents and alumni were received, analyzed and used for improvements. ? Regular meeting of IQAC with different committees were organized. ? An exhibition on Changing Forms of Money as a Medium of Exchange was organized. ? Six workshops on different topics were organized.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achievements/Outcomes |
|--|--|
| To facilitate value addition to existing curriculum | Value added/add on courses in focal skills like "Social Media Manager and Accounts" Executive under the flagship training program of Himachal Pradesh Kaushal Vikas Nigam (HPKVN) and in collaboration with Asian Development Bank have been introduced to provide placement opportunities to the students in IT sector, Media and Entertainment, Banking, Financial services and Insurance. |
| To promote capacity building and overall human resource development. | The IQAC organized many workshops to enhance the skills and competencies of teaching and non-teaching staff. The following workshops were organized during the year:- 1. Workshop on the drafting of official letters (Beneficiary: Non-teaching staff) 2. Workshop on rules and regulations pertaining to TA/DA (Beneficiary: Teaching and Non-teaching staff) 3. Workshop on the use of technology in teaching and learning process (Beneficiary: Faculty) 4. Workshop in Modern Tools of Teaching and learning (Beneficiary: Faculty) |
| To adopt environment friendly methods to save electricity | Solar panels with the capacity of 15KW have been installed to save electricity. |
| To provide better academic facilities on the campus | BCA lab was renovated and Rs. 75000/- were utilized for providing various facilities to the students and for repair and maintenance works. A language lab was also installed in this session. |
| To purchase additional books, e-books and e-journals in the library. | New books were purchased at the cost of 1,18,499/-. An amount of Rs. 6000/- is spent each year on e-journals and books sponsored by INFLIBNET, Ahmedabad. |
| To arrange coaches and director to train college students in sports and cultural activities. | Coaches and director were arranged to train students for sports and HP Youth festival Group-IV |
| To fill up the vacant post in college through PTA. | Vacant posts of teaching/non-teaching staff were filled by local PTA. |
| View File | |

| | |
|--|----|
| 14. Whether AQAR was placed before statutory body ? | No |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to | No |

| | |
|--|---|
| assess the functioning ? | |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2020 |
| Date of Submission | 15-Mar-2020 |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | ? Records of employees and Service Books are maintained online in Personnel Management Information System (PMIS). ? Salaries are credited through digital mode to individual bank account. Drawl and disbursement is online. ? Digital mode helps in maintaining GPF, CPF and NPS. ? Online applications of scholarship are submitted and scholarship is credited through online digital system. ? Assistance of online portal PFMS, BHUVAN App and Fund Tracker to maintain and monitor the data of purchase and expenditure of infrastructure, equipments, repair and renovation etc (Under Govt of India). ? Provision of INFLIBNET 2.0 Version in the library. Books catalogued in SOUL software. ? Online submission of Internal Assessment (IA) and Practical awards. ? Speedy delivery of information through formation of Whatsapp group for faculty and amongst students of NSS, NCC and RR. |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We are strictly adhered to run the syllabi of curriculum imposed on us by Himachal Pradesh University Shimla, smoothly. Institute operationalises the curriculum within the overall framework as provided by the Himachal Pradesh University Shimla. Head of the institution or Principal have to distribute the curriculum among the concerned Department faculties (Heads), and then the HODs of respective departments distribute among their departmental faculties. We plan accordingly our Teaching plans and study material. We follow chalk and board teaching method as well as smart classrooms facilities to deliver the subject material and other information among the student through lecture method, tutorial methods, project report and seminar. Most oftenly, we tried to

create and inculcate the scientific base temperament, among our students. We also managed to have educational tour and adventurous tour to provide field knowledge by some subjects. To cope up with advanced knowledge, we have also established ICT based classroom. Our faculty is committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive, our faculty also simplifies the implemented curriculum for the students that they can easily understood. Our faculty tries to penetrate the curriculum by running different curricula activity such as seminars, project work, tutorials, assignments, group discussion etc. which further helps to understand the practical knowledge of respective subject thermally. For the better and effective implementation of curriculum committees were framed in which time table committee plays significant role. Timely completion of syllabus is very much depends on the time table which is framed at the beginning of the academic session. To ensure effective curriculum delivery, every faculty member used to submit their distributed workload to the Principal in the beginning of session 2019-20 as per their Time-Table. The Principal conducted regular meetings with all faculty members and interaction with Student Council Association members to ensure the smooth conduct of classes. It was also ensured that Associate Professors or Assistant Professors could deliver the lectures and could complete their portion well in time. The responses gathered via the student feedback survey which further helps us to identify the areas of improvement in curriculum delivery and evaluation methods (if required). The Feedback Committee of Internal Quality Assurance Cell took feedback in the end of session 2019-20. The progress of the students is maintained through regular tests, presentations and semester end exams. Special classes, bridged lectures and tutorials were conducted for the weaker students. For the session 2019-20, we had annual system in 1st and 2nd year and semester system for 3rd year. We were bound to complete our syllabi within period of stipulated time and we could complete it in the middle of March 2020, so that the students could prepare themselves to face the Term End University Examinations April 2020. But due COVID-19 Pandemic and Lockdown the exams were held in August-2020 for Final Year whereas, students of 1st and 2nd year were promoted on the basis of their Internal Assessment (attendance + mid-term exam + assignments) for the session 2019-20.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|-------------|-----------------|-----------------------|----------|---|-------------------|
| Nil | Nil | 01/07/2019 | 00 | Nil | Nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---------------------------|--------------------------|-----------------------|
| BSc | Computer Science | 01/07/2019 |
| View File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------------|---|
| BA | Humanities and Social Sciences | 01/07/2019 |
| BSc | Sciences | 01/07/2019 |

| | | |
|------|-------------------------|------------|
| BCom | Commerce | 01/07/2019 |
| BCA | Computer Application | 01/07/2019 |
| BBA | Business Administration | 01/07/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| Nil | 01/07/2019 | Nil |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--|---|
| BA | Humanities & Social Sciences | Nil |
| BSc | Science (Chemistry/Physics/Botany/Zoology/Maths) | Nil |
| BCom | Commerce | Nil |
| BCA | Computer Application | Nil |
| BBA | Business Administration | Nil |
| MA | English | Nil |
| MA | Economics | Nil |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|--|
| <p>FEEDBACK ANALYSIS REPORT 2019-2020 Feedback is an indispensable part of the teaching learning process. For this purpose, the institution takes feedback from students, teachers, parents, alumni through a feedback questionnaire. Students Feedback 2019-20 Evaluation of the teachers by the taught is of paramount importance in the pedagogical processes. For the academic year 2019-20, 232 students participated in this evaluation through feedback Performa. The feedback received from the students revealed that majority of the students 82 percent were guided by the teachers while choosing the courses. Almost 80 percent students said that they were provided additional study</p> |

materials along with the prescribed books. Almost all of the students 94 percent were satisfied with the choices they were being offered. As far as college library facilities are concerned, 96 students were found satisfied with the range of news papers, books and magazines available to them. As far as the various teaching methods are concerned most of the students 94 percent were found completely satisfied as 78 percent teachers devoted extra time and took remedial classes. It was revealed through students' feedback that 86 percent of them were satisfied with the practical laboratories while 91 percent students are satisfied with the modern tools of teaching and learning like internet facility, smart class rooms and computers facilities provided by the college. As far as house test /seminar /workshops/assignments are concerned, most of the students 97 percent appreciated the methodology adopted by the teachers. About 86 percent of the students lauded various opportunities in socio- cultural activities like youth festival/NCC camps/NSS camps etc. Almost 87 percent of the students agreed on the point that the curriculum was helpful to them in their professional life and it helped them to acquire the current job. As far as teaching method is concerned, 66 percent of the students upheld the lecture method to be most useful whereas 34 percent of the students favored group discussion, demonstration and PPT methods. Students Feedback Analysis Report 1. The student's feedback analysis reports that the majority of the students appreciated the fact that they were well guided by the teachers while opting for the courses. 2. It is also evident from the analysis that students were highly satisfied with their teachers regarding their teaching practices, remedial classes and the completion of syllabus. 3. It is also evident that students are quite satisfied with the college infrastructures like library, labs, classrooms, internet facilities etc. Link: <http://www.gcjogindernagar.in/feedback/studentfeedback.pdf> For Alumni and Parents feedback analysis visit the given weblink: <http://www.gcjogindernagar.in/feedback/aluminifedback.pdf> <http://www.gcjogindernagar.in/feedback/parentsfeedback.pdf>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---------------------------|------------------------------|---------------------------|--------------------------------|-------------------|
| BA | Humanities & Social Sciences | 1020 | 560 | 560 |
| BSc | Science (Medical/NonMedical) | 480 | 254 | 254 |
| BCom | Commerce | 140 | 73 | 73 |
| BCA | Computer Application | 40 | 6 | 6 |
| BBA | Business Administration | 40 | 22 | 22 |
| MA | English | 20 | 11 | 11 |
| MA | Economics | 40 | 5 | 5 |
| View File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of | Number of | Number of | Number of | Number of |
|------|-----------|-----------|-----------|-----------|-----------|
|------|-----------|-----------|-----------|-----------|-----------|

| | | | | | |
|------|---|---|---|---|--|
| | students enrolled in the institution (UG) | students enrolled in the institution (PG) | fulltime teachers available in the institution teaching only UG courses | fulltime teachers available in the institution teaching only PG courses | teachers teaching both UG and PG courses |
| 2019 | 2270 | 26 | 25 | Nil | 7 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| | | | | | |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
| 32 | 5 | 4 | 5 | 3 | 1 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College believes that a good mentoring system helps the students as well as the faculty to grow and overcome the varied challenges which comes in their teaching and learning path. The entire faculty performs their role as a mentor also. Faculty always tries to create a positive and comfortable environment so that students come directly to the mentor to discuss any issue which affects them. Mentoring is given on all the aspects of personality. Students are always free to come any time during the college hours and telephonically after working hours to help and guide them when they need their mentor the most. Proper awareness of sensitive issues life ragging, eve teasing is provided by the mentor in the classrooms also and lectures are also given by them. Career related issues are also discussed by the mentors in their class.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 2296 | 32 | 1:72 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| | | | | |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 36 | 32 | 4 | 2 | 11 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| | | | |
|---------------|---|---------------------|---|
| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| 2020 | Dr. Samjeet Singh, (National Level) | Assistant Professor | Rupees 67170/- (53,670/- as Travel Grant and Rupees 13,500/- Honorarium), for acting Resource Person and Member of Examination Board for 'Paper Setting and |

| | | | |
|---------------------------|----------------------|---------------------|--|
| | | | Evaluation of Indian Chemistry Olympiad' (INCHO-2020) that led to the selection of Indian Team |
| 2019 | Dr. Shivender Sanger | Assistant Professor | PhD from IIT Mandi |
| View File | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------------------|----------------|--|---|
| MA | English | Semester | 10/11/2020 | 31/12/2020 |
| MA | Economics | Semester | 10/11/2020 | 31/12/2020 |
| BCA | Computer Application | Semester | 15/09/2020 | 06/10/2020 |
| BBA | Business Administration | Semester | 15/09/2020 | 15/10/2020 |
| BSc | Science | Year/Semester | 15/09/2020 | 31/10/2020 |
| BCom | Commerce | Year/Semester | 15/09/2020 | 15/10/2020 |
| BA | Humanities Social Sciences | Year/Semester | 15/09/2020 | 15/10/2020 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College has the system of continuous internal evaluation as framed and designed by the Himachal Pradesh university. Continuous internal Evaluation is the major component for their grades in the class which is of thirty marks. This system plays vital role in evaluating the student on the basis of their performance in the mid-term exam conducted by the college their attendance, and their performance in the presentations/ quizzes/ assignments etc which is given at the class level. All these components help the student to improve their weak areas before they sit for the final exam. Our college try to create same type of environment that student will face during final exams. For the week students timely counseling and guidance is given. Through this evaluation our college focus on those students who needs help and timely redressal of their issues leads to good performance in the final exam. This type of practices on time helps the students to improve them on time and build their confidence.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

For the academic session 2019-20, academic calendar has academic schedule which includes the admission dates, teaching learning schedule, examination schedule, and schedule of extending lectures as per the departmental schedule. Further it also has co-academic schedule which includes dates of the issue of roll nos., notification of time table, anti- ragging awareness etc. Examination schedule have the dates of conducting house test, end semester exams, admission schedule

for 6th semester. Co-academic schedule includes sports trial, dates talent hunt competition selection trials for youth festivals etc. Academic calendar also has a detail schedule of important activities and events such as PTA general house meeting, Swachh Bharat Pakhwara, filling of scholarship forms, CSCA elections etc. We strictly adhere to the calendar which college prepares at the beginning of the session for the effective and timely completion of all the activities and events. However, we have faced many problems in the conduct of Term End Exams of UG and PG and therefore, the academic session 2019-20 was shifted to September-October 2020 due to COVID-19 Pandemic lockdown all over the country and states

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gcjogindernagar.in/programmeoutcomes2019-20.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|-------------------------------------|----------------|--------------------------|---|---|-----------------|
| Bachelor of Computer Application | BCA | Computer Application | 23 | 4 | 17.04 |
| Bachelor of Business Administration | BBA | Business Administration | 15 | 14 | 93.33 |
| Bachelor of Science | BSc | Science | 186 | 152 | 81.72 |
| Bachelor of Commerce | BCom | Commerce | 72 | 57 | 79.17 |
| Bachelor of Arts | BA | Arts/Humanities | 380 | 313 | 82.36 |
| Master of Arts | MA | Economics | 4 | 4 | 100 |
| Master of Arts | MA | English | 6 | 3 | 50 |

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gcjogindernagar.in/studentssatisfactionsurvey2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| | | | | |

| | | | | |
|---|----|----|---|---|
| Total | 00 | NA | 0 | 0 |
| Any Other (Specify) | 00 | NA | 0 | 0 |
| International Projects | 00 | NA | 0 | 0 |
| Students Research Projects (Other than compulsory by the University) | 00 | NA | 0 | 0 |
| Projects sponsored by the University | 00 | NA | 0 | 0 |
| Industry sponsored Projects | 00 | NA | 0 | 0 |
| Interdiscipli nary Projects | 00 | NA | 0 | 0 |
| Minor Projects | 00 | NA | 0 | 0 |
| Major Projects | 00 | NA | 0 | 0 |
| View File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil | Nil | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---------------------------|-----------------|-----------------|---------------|----------|
| Nil | Nil | Nil | Nil | Nil |
| View File | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start- up | Date of Commencement |
|---------------------------|------|--------------|-------------------------|------------------------|-------------------------|
| Nil | Nil | Nil | Nil | Nil | Nil |
| View File | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 00 | 00 | 00 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| | |

| | |
|-----|------|
| Nil | Nill |
|-----|------|

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| National | Nil | Nill | 00 |
| International | Nil | Nill | 00 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| Economics | 1 |
| Music | 2 |
| Education | 1 |
| Chemistry | 2 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---------------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil | Nil | Nil | 2019 | 0 | NA | Nill |
| Nil | Nil | Nil | 2020 | 0 | NA | Nill |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---------------------------|----------------|------------------|---------------------|---------|---|---|
| Nil | Nil | Nil | 2019 | Nill | Nill | NA |
| Nil | Nil | Nil | 2020 | Nill | Nill | NA |
| View File | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 1 | 5 | 1 | Nill |
| Presented papers | 3 | 3 | Nill | Nill |
| Resource persons | Nill | 2 | 2 | 2 |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|--|--|
| World Environment day | NCC | 1 | 31 |
| Tree Plantation as Vanmahotsav | NSS/NCC | 3 | 143 |
| Environment Awareness Rally and Cleanliness Drive | NCC | 1 | 71 |
| Opium Cannabis Erradication Campaign | NSS | 1 | 60 |
| I-Day Parade 2019/ R-Day Parade 2020 | NCC | Nil | 22 |
| International Yoga Day 2019 | NCC | 1 | 42 |
| Blood Donation Camp | NCC/NSS (Red Cross Society) | 3 | 38 |
| Performance of election duty | NCC | 1 | 8 |
| Drug Free Campaign rally Pollution control/ banning on polythene rally | NCC/NSS | 3 | 100 |
| Water Conservation and electricity conservation awareness rally | NCC | 1 | 60 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|--|---------------------------------|
| Resource Person in Resource Generation Camp, Paper Setter and Evaluation Process | Resource Person | HBCSE-TIFR Mumbai | 700 |
| The Art of Folk Music at The Fifth Note Global Centre Of Excellence Kolkata in August 2019 and Performed Jasan-e-Rasan Piya | Resource Person | The Fifth Note Global Centre Of Excellence Kolkata | 50 |

| | | | |
|---|-----------------|-------------------|-----|
| Resource Person for Morning Assembly Prayer Workshop | Resource Person | HPBSE Dharamshala | 200 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|--|--|--|
| First Aid Training Camp/ Fit India Campaign | NSS | Awareness Drive | 2 | 190 |
| AIDS Awareness Drive | NCC | Awareness Drive | 1 | 80 |
| Swachh Bharat Abhiyaan | NCC/NSS | Cleanliness Drive | 2 | 128 |
| HPU Youth Festival Group III Inter-College HPU Youth Festival Group III Inter-College Competition | NSCBM Govt. P. G. College Hamirpur | (3rd Prize) | 2 | 16 |
| HPU Youth Festival Group II Inter-College Competition | Govt. P. G. College Seema, Shimla | Indian Group Song (2nd Prize) | 1 | 10 |
| Celebration of International Year for Periodic Table | VGC Mandi | Quiz Competition (1st Prize) | 1 | 3 |
| Three months Social Upliftment Project | Department of Music, RGM GC Joginder Nagar | Three months Social Upliftment Project at Govt Sr. Sec. Schools of Barot, Gumma, Sainthal, Makriri | 1 | 10 |
| Corona Warrior Duties | NCC | Social service | 1 | 35 |
| Intergrated government online traning(iGot) for covid-19 | NCC | COVID-19 Awareness Awareness Drive | 1 | 41 |

| | | | | |
|---|-----|-------------------------------|---|----|
| Plantation of 400 Sapling of Deodar in Siyuri 40 Sapling in Collabroration with SBI joginder Nagar in DPF Zimzima | NSS | Survival for Care Drive Drive | 2 | 50 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---------------------------|-------------|-----------------------------|----------|
| Nil | 00 | 00 | 00 |
| View File | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------|----------------------|---|---------------|-------------|-------------|
| Nil | Nil | Nil | 01/07/2019 | 31/05/2020 | 00 |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---------------------------|--------------------|--------------------|---|
| Nil | Nil | Nil | Nil |
| View File | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 75005765 | 75005765 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Others | Newly Added |
| Seminar halls with ICT facilities | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar Halls | Existing |

| | |
|---------------------------|-------------|
| Laboratories | Existing |
| Class rooms | Newly Added |
| Campus Area | Existing |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| NA | Fully | Nil | 2021 |
| SOUL | Partially | 2.0 | 2018 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|---------|-------------|-------|-------|---------|
| | | | | | | |
| Text Books | 11790 | 2550073 | 158 | 11948 | 11948 | 2562021 |
| Reference Books | 952 | 250440 | Nil | Nil | 952 | 250440 |
| e-Books | Nil | Nil | Nil | Nil | Nil | Nil |
| Journals | Nil | Nil | Nil | Nil | Nil | Nil |
| e-Journals | Nil | Nil | Nil | Nil | Nil | Nil |
| Digital Database | Nil | Nil | Nil | Nil | Nil | Nil |
| CD & Video | Nil | Nil | Nil | Nil | Nil | Nil |
| Library Automation | Nil | Nil | Nil | Nil | Nil | Nil |
| Weeding (hard & soft) | Nil | Nil | Nil | Nil | Nil | Nil |
| Others(s pecify) | 20 | 36962 | Nil | Nil | 20 | 36962 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------------|--------------------|---------------------------------------|-----------------------------|
| Nil | Nil | Nil | 30/09/2020 |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Co | Computer | Internet | Browsing | Computer | Office | Departme | Available | Others |
|------|----------|----------|----------|----------|----------|--------|----------|-----------|--------|
|------|----------|----------|----------|----------|----------|--------|----------|-----------|--------|

| | | | | | | | | | |
|----------|-----------|-----|-----|---------|---------|---|-----|-----------------------|---|
| | computers | Lab | | centers | Centers | | nts | Bandwidth (MBPS/GBPS) | |
| Existing | 111 | 3 | 111 | 111 | 100 | 5 | 6 | 5 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | 0 |
| Total | 111 | 3 | 111 | 111 | 100 | 5 | 6 | 20 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| Nil | Nil |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 661025 | 661025 | 92331 | 92331 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Rajiv Gandhi Memorial Govt. College Joginder Nagar has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Standard procedures and policies were used for the maintenance and utilization of the physical, academic and support facilities, which are further adhered by various committees. These Committees were framed at the beginning of the last academic session i.e. 2019-20. For the maintenance of the physical facilities and infrastructure the college development committee, purchase committee, committee for furniture-repair followed proper procedures and policies for the smooth functioning of each renovation work. To meet the various academic requirements, assignments and facilities, computer labs were established. After the introduction of RUSA, the physical requirements of various laboratories, library, sports complex, computers, classrooms etc. were completed through proper channel out of funds provided by central as well as state government.

<http://www.gcjogindernagar.in/PPUPSAfacilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | Nil | 0 | 0 |
| Financial Support from Other Sources | | | |

| | | | |
|---------------------------|--|-----|--------|
| a) National | IRDP/Post-Matric SC/Post-Matric ST/Post-Matric OBC/KCCY/IGUCY | 79 | 654156 |
| b) International | Nil | Nil | 1 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|---|
| Graduate Add-On Programs in Focal Skills like Social Media Manager and Accounts Executive Flagship Training Programme | 05/03/2020 | 300 | Himachal Pradesh Vikas Nigam in Collaboration with Asian Development Bank |
| Language Lab | 16/12/2019 | 50 | Career Counseling Cell and Language Teacher |
| Comprehensive Guidance Programme | 17/12/2019 | 116 | Counsellors from Baddi University (Mr. Rahul Bhandari and Mr. Praveen Sharma) |
| Counselling-cum-Guidance Session on Tactics for various competitive Exams | 16/02/2020 | 200 | Mr. Dinesh Verma, Senior Manager, IBS Chandigarh |
| Investors Awareness Programme | 18/02/2020 | 125 | Sh Satvir Sharma, Stock Market Expert |
| Voice Mimicry of Birds and Animals Importance of the Conservation of Wild Life | 12/12/2019 | 50 | Sh. Gautam Prasad Birdman of Nepal |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---------------------------|-------------------------------------|--|--|--|---------------------------|
| 2019 | Career Counseling and Guidance Cell | 441 | 841 | 15 | Nil |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| | | |
|---------------------------|--------------------------------|---|
| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| Nil | Nil | Nil |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil | Nil | Nil | 00 | Nil | Nil |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|---------------------------------|-----------------------------------|---------------------------------|-------------------------------|
| 2020 | 11 | RGM Govt College Joginder Nagar | Humanities /Sciences | RGM Govt College Joginder Nagar | MA English |
| 2020 | 5 | RGM Govt College Joginder Nagar | Humanities /Sciences | RGM Govt College Joginder Nagar | MA Economics |
| 2020 | 85 | RGM Govt College Joginder Nagar | Humanities /Sciences/Commerce | HPU Shimla /Affiliated College | B.Ed |
| 2020 | 10 | RGM Govt College Joginder Nagar | Humanities /Sciences/BB ABCA/BCom | HPU Shimla /Affiliated College | MCA/MBA/MCom. |
| 2020 | 2 | RGM Govt College Joginder Nagar | Humanities /Sciences | HPU Shimla /Affiliated College | MA Political Science |
| 2020 | 2 | RGM Govt College Joginder Nagar | Humanities /Sciences | HPU Shimla /Affiliated College | MSc Maths |
| 2020 | 4 | RGM Govt College Jogi | Sciences | HPU Shimla /Affiliated College | MSc Chemistry |
| 2020 | 3 | RGM Govt College Jogi | Sciences | HPU Shimla /Affiliated College | MSc Zoology |
| 2020 | 2 | RGM Govt | Sciences | HPU Shimla | MSc Botany |

| | | | | | |
|---------------------------|---|-----------------------|----------|--------------------------------|-------------|
| | | College Jogi | | /Affiliated College | |
| 2020 | 4 | RGM Govt College Jogi | Sciences | HPU Shimla /Affiliated College | MSc Physics |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| NET | 1 |
| SET | Nil |
| SLET | Nil |
| GATE | Nil |
| GMAT | Nil |
| CAT | Nil |
| GRE | Nil |
| TOFEL | Nil |
| Civil Services | Nil |
| Any Other | Nil |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|--|---------------|------------------------|
| Inter-College HPU Kho-Kho Championship (Men Women) | Inter-College | 348 |
| Hindi Diwas | Intra-college | 152 |
| Mahila Diwas | Intra-college | 221 |
| Bhasan Partiyogita (Constitutional Day) | Intra-college | 45 |
| Sulekh Pratiyogita | Intra-college | 39 |
| Business Fair | Intra-college | 31 |
| Quiz competition on Values Education Ethics | Intra-college | 169 |
| National Science Day | Intra-college | 165 |
| CSCA Function | Inter Faculty | 144 |
| Annual Athletic Meet | Intra-college | 319 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|

| | | | | | | |
|---------------------------|-----|---------------|-----|-----|-----|-----|
| 2019 | Nil | International | Nil | Nil | Nil | Nil |
| 2020 | Nil | International | Nil | Nil | Nil | Nil |
| 2019 | Nil | National | Nil | Nil | Nil | Nil |
| 2020 | Nil | National | Nil | Nil | Nil | Nil |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the HPU notification CSCA was constituted on 14th September, 2019 for the session 2019-20. The oath taking ceremony was held on 09th October 2019. 04 Office-bearers and 22 other students were made the member of the CSCA of the college because of their contribution and achievements in NCC, NSS, Cultural events, Clubs and societies. During this session, CSCA made an active contribution towards the development of the college. They worked as a bridge between teachers and students. The student council organized the much awaited function of the college, CSCA Cultural Function "Akarshan" which was celebrated on 27th and 28th December 2019. Time to time meetings with CSCA were organized and their valuable suggestions were welcomed and implemented for the welfare of students. CSCA contributed in smooth organization of various co-curricular, cultural and sports activities, cleanliness drive and awareness rallies, plantation and care for survival drive, and also contributed in the compilation of various competitions during the CSCA functions and celebration of Important Days. They also assisted teachers during tutorial classes. They suggested that Bus-Pass counter might be opened in the College for the next season also. They also suggested that Bus problems from Gumma to Joginder Nagar route in the morning time must be taken-up with the HRTC Regional Manager. They also suggested that Hostel-accommodation must be initiated for boys and girls coming from far-flung areas as soon as possible. Electronic Voting Machines (which were lying in three class rooms since long time after Parliamentary Election 2019) must be removed so that the classes may not suffer in the next session 2020-21. CSCA also suggested that there should be a dress code for MA students and regular checking of student I-cards to curb the activities of outsiders. They also suggested that the list of the Prize winners, who excelled in the field of academics, sports, cultural activities, NCC/NSS/RR, eco-club, blood donors, Red Ribbon Club, CSCA members, student editors of College magazine "Himankur" and to the various societies must be displayed a week before the Annual Function so that the discrepancies (if any) may be corrected well in time.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

OSA is reconstituted in the session 2019-20. Sh. Shashi Dharwal was re-elected President of OSA. The alumni association fosters a spirit of loyalty and promotes the general welfare of the institution. During the various college events, alumni members were invited for the moral support and the source of inspiration to the students. The alumni association may advised the administration for the betterment of the institution. During the academic session, adroit alumni member were invited as resource persons for guiding the students. Mr. Mohit Gurung, member of alumni association and working as HPCA coach runs a sub-centre Cricket academy at Joginder Nagar provided coaching to the students. Some students of the academy excelled in the cricket and played well in HP Under-16, HP Under-19 (North Zone). Another distinguished alumni

member Mr. Vikram Singh, active NIS Coach (Athletic) imparted training to athletes. 07 more old students were enrolled in OSA during the session 2019-20.

5.4.2 – No. of enrolled Alumni:

47

5.4.3 – Alumni contribution during the year (in Rupees) :

700

5.4.4 – Meetings/activities organized by Alumni Association :

01 meeting was conducted on dated 06.03.2020 where the following issues were discussed and the decisions were made: ? The OSA assured college administration to approach Hon'ble Chief Minister, MLA, and MP for the allocation of additional budget pertaining to the construction of Multi Purpose Hall, BBA/BCA room and construction of College canteen etc. ? OSA also assured to do its best efforts to locate land for the Hostel (Boys Girls) in assistance with the College administration. ? It gave valuable suggestion in quality improvement particularly in teaching-learning work and assured financial assistance to needy and poor students. ? OSA also assured full cooperation to the College administration in smooth organization of sports, academic, cultural, co-curricular activities including annual function of the institution. ? It also purposed that a statue of Goddess of Learning and Knowledge Saraswati be made in the College campus.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. For decentralization and participative management during the academic session 2019-20, Principal formulated the various committees having convener for smooth functioning of the college. The conveners of the respective committees consult the committee members and considered the suggestion for recommendations. There are number of committees which meet from time to time to accomplish the different issues and matters regarding infrastructure, finance, administration, academics, cultural and sports etc. The committees are duly notified in the college prospectus. During need, the Principal had also framed additional committees for the settlement of immediate solutions of issues and problems. For addressing these issues committees of IQAC Cell, RUSA Cell, UGC Cell played important role in maintaining the internal quality of the institution. 2. Another practice of decentralization adopted by the institution is by bestowing authoritative powers to faculty members as:- ? Bursar (Financial control) ? Attestation power for registration, examination and bus pass forms ? To grant leave upto five days ? Distinct coordination in self financing courses like BCA BBA Coordinators. ? IQAC for collaborative planning and decision-making ? Women head for women grievance cell For participative management, the meetings were regularly held and suggestions were also accumulated from the faculty, PTA, OSA, CSCA and non-teaching staff. The involvement of the students is also ensured for effective governance of institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--|--|
| Curriculum Development | College has very limited role in developing the curriculum as our college is affiliated to Himachal Pradesh University and university frames the curriculum. Annual System was started back in session 2017-18, so semester system and annual system were running simultaneously. Syllabus was reframed by HPU Shimla under the UGC norms |
| Teaching and Learning | For teaching-learning process, college has mentoring system. Time-table was made in the beginning of the session 2018-19 and syllabus was completed well in time. Various test, seminars, discussions, quizzes were hold for improving the learning. |
| Examination and Evaluation | Examination were divided into two parts i.e., CCA and Term end exams for semester system as well as Annual system. CCA was composed of Class Test, Assignments, Attendance, and Mid-Term Exam or Half-Yearly Exams. End-Term Exams/Annual Exams were taken as per University date sheet and Evaluation of Answer scripts were done at various Examination Evaluation centers made by Himachal Pradesh University Shimla. |
| Research and Development | Teachers were allowed to attend the seminars, workshops, Conferences elsewhere in Country or anywhere in the World etc. However, college has no center for research |
| Library, ICT and Physical Infrastructure / Instrumentation | Library is well equipped and upgraded with latest feature. It has varied books (text books, reference books, and journals), magazines, and newspapers, Photostat facility at reasonable rate and with limited open access system. Books are catalogued in the 'SOUL' software. INFLIBNET facilities with e-resource are available. ICT measures are appropriately used by the faculty. College is having ample infrastructure to meet the requirement of students and teachers with 'Gymnasium' amenity. Science laboratories are also well furnished with latest updated equipment. |
| Human Resource Management | For the management and development of the human resources they are allowed to attend the training Programmes. Proper meetings are organized and conducted with the concerned parties in case of |

| | |
|--------------------------------------|---|
| | any grievance. Committees are framed on the basis of specialization and efficiency of the human resource working the institution. Human resource is it teaching and nonteaching all are free to give suggestion and advise the administration when they feel necessary and re important for the growth of the organization. |
| Industry Interaction / Collaboration | In self financing course like BBA and BCA, industrial visit etc., is an integral part of internship (on the job training for 8 Weeks) by collaboration with the industries/Banks. |
| Admission of Students | Admission was provided in variety of courses under two measures for UG courses in different subjects, where merit based practice was followed as usual with specified number of seats. For PG courses in English/Economics, entrance test or Merit based mechanism was followed. In self financing courses of BBA and BCA, admission was based on entrance test cum merit basis. Reservation roster was strictly followed as per HP University norms. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|---|
| Planning and Development | In planning and Development, all the monitoring and execution of various plans related to RUSA, UGC Affairs, Directions from the Education Department/Directorate of Higher Education/Secretariat Shimla/NCC Office/ Treasury Office/Govt/Private Bodies etc. were mostly done through email and online mode. |
| Administration | e-Service Books were maintained and updated as per requirement. |
| Finance and Accounts | e-salaries were updated and modified on each month, increments were inducted and taxes were deducted within e-salary as per requirement and by the end of financial year 2019-20. |
| Student Admission and Support | Online Fee Submission and Scholarship Applications Submission |
| Examination | Examination Fees, e-forms were verified through online mode and respective Roll Numbers generated. The awards for Internal Assessment and Practical of respective subject were submitted online on HPU Website |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---------------------------|---------------------|---|---|-------------------|
| 2020 | Dr SAMJEET SINGH | Chemistry Problem Designing for IChO-2019-20 (February 2020) | HBCSE-TIFR Mumbai | 24553 |
| 2020 | Dr SAMJEET SINGH | Chemistry Problem Designing for IChO-2019-20 (January 2020) | HBCSE-TIFR Mumbai | 12802 |
| 2019 | Dr SAMJEET SINGH | Chemistry Problem Designing for IChO-2019-20 (December 2019) | HBCSE-TIFR Mumbai | 15449 |
| 2019 | Dr SAMJEET SINGH | Chemistry Problem Designing for IChO-2019-20 (September 2019) | HBCSE-TIFR Mumbai | 14366 |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|---|---|------------|------------|--|--|
| 2019 | One Day Workshop on Letter Drafting Skills | One Day Workshop on Letter Drafting Skills | 15/05/2019 | 15/05/2019 | 16 | 13 |
| 2019 | One Day Workshop on TA/DA Rules, Service and CCS Rules | One Day Workshop on TA/DA Rules, Service and CCS Rules | 30/08/2019 | 30/08/2019 | 27 | 16 |
| 2019 | Exhibition on Changing | Exhibition on Changing | 09/10/2019 | 09/10/2019 | 26 | 15 |

| | | | | | | |
|---------------------------|---|---|------------|------------|----|---|
| | Forms of Money as a Medium of Exchange, Five Year Plan, Evolution of Money, Compositi on of Trade and GST | Forms of Money as a Medium of Exchange, Five Year Plan, Evolution of Money, Compositi on of Trade and GST | | | | |
| 2020 | One Day Workshop on Use of Technology in Teaching-Learning Process | One Day Workshop on Use of Technology in Teaching-Learning Process | 19/02/2020 | 19/02/2020 | 22 | 1 |
| 2020 | One Day Workshop on Modern Tools of Teaching-Learning Process | One Day Workshop on Modern Tools of Teaching-Learning Process | 22/02/2020 | 22/02/2020 | 30 | 1 |
| 2020 | One Day Workshop on State of Kerala under Ek Bharat Shresth Bharat Club. | One Day Workshop on State of Kerala under Ek Bharat Shresth Bharat Club. | 29/02/2020 | 29/02/2020 | 28 | 6 |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| Orientation Programme | 1 | 03/01/2020 | 17/01/2020 | 28 |
| Refresher Course (Indian Languages) | 1 | 19/11/2019 | 01/12/2019 | 21 |
| Refresher Course (Indian Studies) | 1 | 10/10/2019 | 23/10/2019 | 14 |
| Refresher Course (Music) | 1 | 31/10/2019 | 14/11/2019 | 15 |
| Refresher | 1 | 20/08/2019 | 02/09/2019 | 14 |

| | | | | |
|--|---|------------|------------|-----|
| Course (Research Methodology in Social Sciences) | | | | |
| Refresher Course (Environment Studies) | 1 | 19/08/2019 | 31/08/2019 | 14 |
| Online Swayam Refresher Course (Chemistry) | 1 | 01/10/2019 | 31/01/2020 | 105 |
| Online Swayam Refresher Course (Climate Change) | 1 | 01/10/2019 | 31/01/2020 | 105 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 2 | Nil | 1 | Nil |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| ? Pension, commuted pension facility, Gratuity, earned leaves encashment, insurance benefits under GIS, medical reimbursement facility, maternity and paternity leaves, personal accidental insurance scheme, Govt. accommodation etc. However, New Pension Scheme (NPS) is applicable to the employees appointed after 2003. | ? Pension, commuted pension facility, Gratuity, earned leaves encashment, insurance benefits under GIS, medical reimbursement facility, maternity and paternity leaves, personal accidental insurance scheme, Govt. accommodation etc. However, New Pension Scheme (NPS) is applicable to the employees appointed after 2003. | Scholarship for IRDP/SC /ST/Minority/OBC/IGUCY/KC CY and Laptop given to students who mark their place in merit list. Book bank for needy students. |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

? During the financial year of the session 2019-20, the annual budget was allocated to the college on the request demand of Directorate of Higher Education with the specified constraints to make expenditure. Various mode of resource mobilization were - Student Fund, PTA Fund, RUSA Grant, funds given by the Govt. for the celebration of specific days and events and occasionally public representative may infuse funds for encouragement of the students. Purchases were carried out through committee system in a transparent manner by observing all codal formalities. Utilization of funds was done as per aspirations of all the stakeholders especially students. ? To govern and manage the finances, the institution had a regular provision of internal external

audits. The Principal, Bursar Superintendent is modus operandi (Internal monitoring system) for the regularization of finances. External audit was made by registered CA, local audit agency of HP Government and HP AG Office, Shimla. Suggestions, if any, recommended by audit agency were considered carefully for making the financial management more efficient.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---|
| PTA Fund | 689278 | College Development and Student Welfare |
| View File | | |

6.4.3 – Total corpus fund generated

| |
|---------|
| 1994770 |
|---------|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|---------------------|----------|-------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | Yes | IQAC Stock Verification |
| Administrative | Yes | HP AG Office Shimla | Yes | IQAC Stock Verification |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|--|
| ? Providing valuable suggestions for the development of the institution. ? Pointing out the weaknesses of the college related departments and suggesting rectifications. ? Communicating views which the students feel shy to communicate directly to the teachers about the college and the department. |
|--|

6.5.3 – Development programmes for support staff (at least three)

| |
|--|
| ? Supporting Staff was encouraged and relieved to attend training/workshop/capacity building Programmes. ? Income Tax related issues were addressed. ? Important notices, circulars and notifications related to promotional benefits and other welfare schemes issued from the Govt. of Himachal Pradesh were positively intimated to them. |
|--|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|--|
| ? Vacant teaching and non-teaching posts should be filed up on regular basis. The institution had communicated about the shortage of faculty members in different departments to the higher authorities. ? Vacant posts were filled up out of PTA Fund in different departments. ? Proposal to start some more PG classes was sent to the Government. ? Introduction of new subject 'Computer Application/ Science'. ? Language-cum-career counseling and guidance lab with 50 headphones was established for improving the communication skills of students as well as guidance for career. An amount of Rs 3,55,000/- was spent out of A.F. in this lab. |
|--|

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |

| | |
|----------------------------------|----|
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2019 | Workshop on 'Letter Drafting Skills' was organized. Dr. Harish Kumar, Principal, was the resource person. | 15/05/2019 | 15/05/2019 | 15/05/2019 | 24 |
| 2019 | Workshop on various career opportunities was organized. Mr. Rahul Bhandari and Mr. Praveen Sharma, Baddi University were Resource Persons. | 17/12/2019 | 17/12/2019 | 17/12/2019 | 72 |
| 2020 | Workshop on 'National Stock Exchange, Stock Market, Bombay Stock Exchange and Mutual Funds'. Resource Persons was Sh. Satvir Sharma, Stock Market Expert. | 18/02/2020 | 18/02/2020 | 18/02/2020 | 93 |
| 2020 | Workshop on 'How to Prepare for Competitive Exams'. Resource Person was Sh. Dinesh Verma, | 16/02/2020 | 16/02/2020 | 16/02/2020 | 142 |

Senior
Manager IBS
Chandigarh.

2020

Workshop on 'History, Religions, Geography and Culture of Kerela State' was organized by Ek Bharat Shreshth Bharat Club. Dr. Gian Chand, Assistant Professor of English of this institution was the resource person.

29/02/2020

29/02/2020

29/02/2020

154

2020

Workshop on 'Graduate Add-On Programmes in Focal Skills like Social Media Manager and Accounts Executive' under the Flagship Training Programme of Himachal Pradesh Kaushal Vikas Nigam.

05/03/2020

05/03/2020

05/03/2020

164

2019

Workshop on 'Conduct and Service Rules, Rules regulations pertaining to TA/DA' was organized. Dr. Harish Kumar, Principal, was the Resource Person.

30/08/2019

30/08/2019

30/08/2019

34

| | | | | | |
|------|--|------------|------------|------------|----|
| 2020 | Workshop on 'Use of Technology in Teaching-Learning Process'. Sh. Atul Kumar, Assistant professor of Computer Application and Science, was the Resource Person. | 19/02/2020 | 19/02/2020 | 19/02/2020 | 23 |
| 2020 | Workshop on 'Modern Tools of teaching And Learning'. Sh Vinod Kumar was the Resource Person. | 22/02/2020 | 22/02/2020 | 22/02/2020 | 15 |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|-------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Annual Athletic Meet | 20/09/2019 | 21/09/2019 | 166 | 153 |
| CSCA Function | 27/12/2019 | 28/12/2019 | 81 | 63 |
| CSCA Composition | 09/10/2019 | 09/10/2019 | 15 | 11 |
| Enrollment | 01/07/2019 | 30/05/2020 | 1272 | 1024 |
| National Cadet Corps | 01/07/2019 | 30/05/2020 | 43 | 37 |
| National Service Scheme | 01/07/2019 | 30/05/2020 | 124 | 76 |
| Rovers & Rangers | 01/07/2019 | 30/05/2020 | 25 | 25 |
| EBSB Club | 30/11/2019 | 30/11/2019 | 12 | 8 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

? Various programmes such as painting on World Environment Day, plantation at

their home regions, were organized by NSS volunteers and NCC cadets spread awareness on environmental issues to aware the youth and people of their village towards environmental protection and its benefits to the coming generations. ? NSS planted sapling in nearby Siyuri forest whereas NCC cadets too planted plants during Monsoon in the Vanmahotsav week under the direction of Forest Department of Joginder Nagar ? Various activities and competitions were also organized by the college to increase environment consciousness and sustainability among students.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities | Yes | Nil |
| Provision for lift | No | Nil |
| Ramp/Rails | Yes | 2 |
| Braille Software/facilities | No | Nil |
| Rest Rooms | Yes | Nil |
| Scribes for examination | No | Nil |
| Special skill development for differently abled students | No | Nil |
| Any other similar facility | No | Nil |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|--|--|--|
| 2019 | 10 | 10 | 18/06/2019 | 10 | 10 Days Combined Annual Training Camp at RGM Govt College Joginder Nagar | Health Hygiene Social Service Nationalism Patriotism Role of Discipline in Life Life Skills Communication Skills Leadership First Aid Relief Rescue Operation During | 53 |

| | | | | | | | |
|------|---|---|------------|---|--|---|-----|
| | | | | | | Natural Calamity National Integration | |
| 2019 | 2 | 2 | 28/09/2019 | 1 | Poshan Abhiyaan Jan Andolan and Awareness Lecture on Health and Sanitization | Importance of Nutrition and Value of Health Sanitization | 100 |
| 2019 | 2 | 2 | 04/12/2019 | 1 | Youth Awareness Drive | Anti-Drug Addiction Campaign and Awareness Rally Wearing of Helmet While Driving Traffic Rules | 40 |
| 2019 | 1 | 1 | 30/12/2019 | 1 | Social Awareness Drive | Water Conservation and Electricity Conservation Awareness among Rural Public | 60 |
| 2019 | 1 | 1 | 30/12/2019 | 1 | Social Awareness Drive | Pollution Control Banning on the Use of Polyethene in College Campus and Joginder Nagar main market | 60 |
| 2019 | 1 | 1 | 24/12/2019 | 1 | Social Awareness Drive | Blood Donation | 5 |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---------------------|--|
| Government of HP Office Manual (3rd edition) | Nill | April 2011, Fundamental Rules Fundamental Rule 11 provides that a Government servant is at disposal of the Government for 24x7 Hrs which pays him and he may be employed in any manner required by the proper authority. Proviso under FR 17(1) deals with no work no pay. FR 17A deals with unauthorized absence. Right to information act (2005) Every public information officer is bound to supply information except classified information to general public under this. |
| Central Civil Services (Conduct Rules) | Nill | 1964, As per article 19(1) and (2) to (6) of the constitution, any Govt. servant who violates the restrictions imposed by general laws becomes liable for punishment as prescribed under the relevant laws. And in addition, if CCS conduct rules are also simultaneously violated he/she becomes liable to disciplinary action as well. Every employee of the institution tries to follow conduct rules in letter and spirit. |
| Central Civil Services (classification, control and appeal rules) | Nill | 1965, The disciplinary action is taken under the provision of these rules. Minor major penalties can be imposed after following the procedure. |
| Education code | Nill | 2001, It also deals with code of conduct for teachers and value education. Procedure for constitution of PTA and its role in development of institution is also |

| | | |
|--|------------|---|
| | | mentioned in it. |
| College Prospectus (Annual Publication) | 17/06/2019 | June 2019, Besides, providing information about the admission process, college prospectus also has details about statutory guidelines and code of conduct for students. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-------------------------------------|---------------|-------------|------------------------|
| World Environment Day | 05/06/2019 | 05/06/2019 | 100 |
| International Yoga Day | 21/06/2019 | 21/06/2019 | 117 |
| Anti-Tobacco Day/ Drug Abuse Day | 26/06/2019 | 26/06/2019 | 210 |
| National Constitution Day | 26/11/2019 | 26/11/2019 | 234 |
| National Sports Day | 29/08/2019 | 29/08/2019 | 346 |
| Hindi Diwas | 14/09/2019 | 14/09/2019 | 152 |
| National Service Scheme (NSS) Day | 24/09/2019 | 24/09/2019 | 213 |
| National Education Day | 11/11/2019 | 11/11/2019 | 169 |
| National Cadet Corps (NCC) Day | 24/11/2019 | 24/11/2019 | 57 |
| National Science Day | 28/02/2020 | 28/02/2020 | 165 |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

As the institution is dedicated to make the campus eco-friendly and hence follows triple R's (Reduce, Reuse and Recycle) in waste's hierarchy. Measures used for eco-friendly awareness:- ? Vermi composting to reuse and recycle organic waste. ? Dustbin placed at various places for biodegradable and no bio degradable waste. ? NSS also made aware about the importance of cleanliness to near villagers about water resources, roads, temple complexes. ? Competitions organized by the various clubs and societies to spread the awareness regarding the important of eco - friendly campus. ? NSS make initiative to clean the campus and they took out all the weeds grown with the plants and trees.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

We mainly cater to rural area. Here girls get less exposure as a result of which they always take back foot. Total strength of the college is 2296 where girls are 1272. But once they are admitted in the college, we encourage our girl students to come forward and express their opinion. Time to time various programmes is organized where girls are motivated to participate in the

activities and get a good exposure. Our institution provide every same opportunities to the girls so when they pass out from the college they contribute best to society as well as do well in life. 1. Engagement of Students in Community Services: To make our students responsible and sensible towards society, and therefore various events of social importance, social evils and problems were organized. It included awareness rallies on Drug Abuse, AIDS Awareness, Blood Donation Camp, celebration of important days and Swachhta Campaign in our surrounding locality. 2. Emphasis on escalating competence in students for their holistic development: Besides the curriculum we hold various competitions which helps our student to imbibe various skill which help them to become a good citizen of our country. Every student of our college once they get admission saw a great transformation in their personalities. Their participation in various activities brings their fear, confidence, nervousness out of their mind so that they can face any difficulty in future and solve them intelligently and they become a good decision maker. ? In sports, students grabbed praiseworthy awards and trophies in Cross-Country (Men Women), Inter-college Athletic championship (800m), Relay race, race (1500m) and High jump. Students also participated in Inter-university Basketball, Handball, Kho-Kho and national level Volleyball championship. ? In cultural events, students brought laurels and commendable position in Folk-song, Western and Indian group song and tabla playing. ? Institution's NSS and NCC cadets participated in Pre-RDC and State RD Parade.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gcjogindernagar.in/bestpractices2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This college was established in 1994 as an institution of higher learning at Joginder Nagar, sub division of Mandi district in Himachal Pradesh. As our institution offers Arts, commerce and Science streams in majority, BBA, BCA and post-graduation in English and economics. It also runs IGNOU centre which caters to the need of studies for the working people. Committed to bring about the overall development of the students our college focused on motivating the students to discover their talent in extra-curricular activities. Students of this college excel in sports activities at national and state levels. It provides a good environment for the students to perform in academics, cultural and sports activities. Mentors, coaches and artist are invited to share their expertise and guide the students to perform well in academics, cultural and sports activities from time-to-time. For any educational institution sports ground and library is essential. Our college has good library with various facilities and also have a ground where students can make themselves ready for their future

Provide the weblink of the institution

<http://www.gcjogindernagar.in/institutionaldistinctiveness2019-20.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plans of action for next academic year 2020-21 will be: ? Owing to COVID-19 pandemic, complete admission process of different classes online. ? To take classes through online mode (Google Meet, WebEx, Zoom etc.). ? To celebrate important days and carry out activities of NSS, NCC and Rover Rangers, Eco-club, Red-Ribbon Club and co-curricular through online mode. ? To convene meetings of IQAC with different stake holders. ? To receive feedback from students, parents, alumni and teacher through online mode. ? To make improvements as per suggestions

of parents, students, alumni and teachers for the academic excellence and overall development of the institution. ? Dr. Samjeet Singh, Assistant Professor of Chemistry, will undergo three months training for NCC officer's w.e.f. 14th September to 12th December 2020. ? To expedite NAAC work and submit AQAR and SSR before the end of academic session 2020-21. ? To purchase equipments, instruments, articles of sports, NSS, NCC, Rovers Rangers etc. as per requirement. ? To give and collect assignments from the students online. ? To conduct house examination online, evaluate scripts and enter the awards of CCA in the HPU website. ? To organize online/offline workshops for academic and enrichment of students and teachers. ? To expedite the construction of new building and college canteen and make necessary correspondence with government in the development work. ? To take over the charge of newly constructed staff residence and allot the same to member of staff as per rules and norms of state government. ? To purchase books for library out of PTA fund and distribute the same to poor and needy students. ? To provide extra study material to academically brilliant students and arrange special teaching session for average and below average students. ? To prepare different colored sign board as per need and affix them in college campus and surrounding places. ? To purchase and affix solar lights in the college campus. ? To organize online career counseling and guidance sessions (online/virtual meeting). ? To encourage teachers for attending/participating seminars/conferences/workshops/orientation programme/refresher courses through online mode. ? To motivate teachers to pursue research work. ? Designing a mobile app for communication with the students and parents / guardians. ? Orienting teacher for the best use of ICT and for teaching-learning. ? Gender sensitization and protection of women rights should be prime concern. ? Solar panel to be installed in college campus to promote non-renewable resources. ? Roofing and flooring of open air stage for multifaceted activities of the college. ? Toil on new block to meet the need of infrastructure.