



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	RAJIV GANDHI MEMORIAL GOVERNMENT COLLEGE JOGINDER NAGAR
• Name of the Head of the institution	Sh. Prakash Chand
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+911908222426
• Mobile No:	7018609904
• Registered e-mail	rgmgcjnr@gmail.com
• Alternate e-mail	gcjogindernagar-hp@nic.in
• Address	Post-Office: Joginder Nagar Tehsil: Joginder Nagar
• City/Town	Joginder Nagar
• State/UT	Himachal Pradesh
• Pin Code	175015
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Himachal Pradesh University Shimla				
• Name of the IQAC Coordinator	Dr. Gian Chand Sharma				
• Phone No.	+911908222426				
• Alternate phone No.	9418484982				
• Mobile	8278737251				
• IQAC e-mail address	rgmgcjnr@gmail.com				
• Alternate e-mail address	gcjogindernagar-hp@nic.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.gcjogindernagar.in/aqar2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gcjogindernagar.in/academiccalendar2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.13	2013	08/07/2013	07/07/2018
Cycle 1	B	71.55	2006	02/02/2006	01/02/2011
6.Date of Establishment of IQAC			11/06/2009		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	2020-21	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	22
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Feedback from students, parents and alumni were received, analyzed and used for improvements.	
2. Items of protection for COVID-19 pandemic like: sanitizers, hand-sanitizers, sodium hypochlorite, rubber gloves, protective shield face N-95 masks, Spray pumps etc. were purchased for the welfare of students.	
3. D-Link Network racks were affixed outside Botany Seminar Hall, Outside Physics lab and inside Principal Office and Lease line networking extension was installed to maintain the internet connections for the smooth running of online classes and for other virtual assignments.	
4. Wall motto writing, Sign-Boards writing along with Logo Paint writing, name plates, almirah, benches, institutional map board, room numbering, honour boards etc. was done for the upliftment of the institution.	
5. Luminous Cruze inverter and batteries were installed at the college library and six solar integrated street lights of 15 watts were installed at different places in the college campus to encourage the green practice.	
6. Books were distributed to 81 academically brilliant students of different streams who belonged to economically weaker sections (EWS) to promote the holistic development of students.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards	

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To fill up the vacant post in College through PTA.	Vacant posts of teaching/non-teaching staff were filled by local PTA.
To follow the COVID-19 SOPs during the current academic year 2020-21.	It were followed through out the session with utmost care w.r.t. SOPs issued by HP Government
To perform various activities and celebrate the National and International Days through online mode.	Most of the NCC, NSS, Rovers & Rangers activities were organized and Days of National and International importance were also celebrated through online mode.
To submit the different type of Scholarship forms of 90 students through online mode.	All the valid scholarship forms of students were checked, verified and submitted during COVID-19 pandemic. 90 Students received their valid amount of scholarship (Rupees 6, 36,000/- received from the Government and students get DBT into their respective bank accounts)
To allocate the 6 Staff Quarters of Type IV to the teaching staff during the session 2020-21.	6 Staff Quarters of Type IV were allocated in December 2020 to six Associate/Assistant Professors.
To repair the furniture during the session 2020-21.	An amount of Rupees 10314/- was utilized for the repair for the Furniture
To follow SOPs during COVID-19 pandemic, various safety items to be purchased.	An amount of Rupees 21,153/- was spent to procure sanitizers, masks, gloves and protective shields during COVID-19 for the safety of students and teaching/non-teaching staff..
To upgrade the power facility in the college library for the benefit of students.	An amount of Rupees 1, 62,000/- was spent to purchase luminous batteries and inverter to facilitate the power back up of

	library.
To promote green energy initiatives in the College Campus	Six solar integrated street lights (15 W each) has been installed at different location of campus.
To strengthen the networking inside the campus.	Networking lease line worth Rupees 4, 67, 437/- has been installed inside the campus for the benefit of students and staff.
To fix various sign boards and map route board, logo wall writings at various locations inside and outside the campus.	An amount of Rupees 82,388/- was spent on fixing various sign boards and map route board, logo wall writings at various locations inside and outside the campus.
To repair unfunctional CCTVs and to renovate the boundary wall to strengthen the security of students inside the campus.	An amount of Rupees 13,402/- was spent to repair unfunctional CCTVs and an amount of Rupees 1,50,000/- was utilized for the renovation of boundary wall in order to strengthen the security of students inside the campus.
To purchase and distribute books to the academically brilliant students and economically weaker section students.	An amount of Rupees 1,15,793/- was spent out of PTA Fund for the purchase of books and were distributed to the 81 students (who are academically brilliant or belongs to economically weaker section).
To install the suggestion boxes at various places in the campus and to purchase steel almirahs.	An amount of Rupees 38,844/- was spent on the installation of suggestion boxes for student's grievances and on purchasing the steel almirahs out of PTA .
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	08/01/2022

Extended Profile**1. Programme**

1.1	26
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	2179
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	916
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	439
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	40
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	40
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	27
Total number of Classrooms and Seminar halls	
4.2	5.31
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	107
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<ul style="list-style-type: none"> ◦ Institution is an affiliated constituent college of HPU, Shimla. Therefore, it strictly adheres to curriculum designed by HPU Shimla. For the session 2020-21, we had annual system for UG and semester system for PG. ◦ For effective delivery of curriculum, ICT tools are frequently used in addition to the conventional chalk and duster teaching 	

method.

- Class tests, presentations, seminars, practical, group discussions, field work and tutorials were also conducted. At the beginning of session, students were made aware of curriculum, evaluation process.
- Committees were also framed in which faculty members were assigned different tasks and assignments w.r.t. academic calendar.
- Principal conducted regular meetings with faculty members for the smooth conduct of classes and effective delivery of curriculum. Time table and workload was prepared before the academic session 2020-21. Mentor- Mentee groups were created where faculty members provided effective guidance.
- Feedback was obtained for the session 2020-21 from students in order to improve the teaching-learning skills for the next academic session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The institution follow the academic calendar prepared and sent by the university in the beginning of academic session. The calendar clearly specified schedule for admissions, teaching, examinations, evaluation, commencement & completion of session, co-curricular/extra-curricular activities, sports calendar and vacation schedule. It also provides a list of commemorative days that were celebrated in the college during the session 2020-21.
- The college also prepared its own calendar of activities w.r.t. HPU Shimla. It was also made available on the college

website & we strictly followed the academic calendar. Prospectus for the academic session 2020-21 also provides information regarding academic schedule; programs and courses offered in the college.

- Teachers prepared their teaching schedule and assessment criteria well in time w.r.t Time-Table and communicated it to students at the beginning of session. In order to make teaching-learning a student centric process; quiz, group-discussion, seminars, workshops and lectures were also organized.
- Continuous Internal Evaluation (CIE) was done effectively to assess the performance of students. CIE consists of 30 marks in which Mid-term test contributes 15 Marks; Assignment: 10 Marks and Attendance 5 Marks. The institution conducted Half-yearly exam/mid-term exam and Annual exam/Term-End exams w.r.t. academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.gcjogindernagar.in/academiccalendar2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Along with Environmental Science which is a mandatory course, the subjects of Botany, Sociology and Geography also offer courses related to environment and sustainability. Students couldn't make field visits to address environmental issues for then session 2020-21 due to COVID-19.
- Eco-club, Science society, NSS, NCC and Rover Ranger units was also committed towards creating eco-friendly environment around the campus through cleanliness as well as plantation drives.
- Gender and ethics related issues sensitize the students through talks, Skill and ability enhancement courses (SEC/AECC).
- Women-Cell redresses the issues related to sexual harassment and female student's grievances. "GIRLS COMMON ROOM" is also provided for girl students for relaxation during free hours. For menstrual health and hygiene sanitary, vending and incinerator machines have been installed in the female washrooms.
- A sociology department conducts movie screenings, talks and field work on socially relevant issues like environmental sustainability and gender discrimination.

- Some of the courses in the curriculum like soft skills, social stratification, Upanishad evam Bhagwad Gita, Bhartiya Sanskriti etc. also impart human values and peace education.
- Code of conduct of the college has been displayed on the college website and in the admission prospectus as well.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1780

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

916

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students are admitted from various socio-economic backgrounds. Every possible measure is taken to assess the learning levels of the students. The students are counseled at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available etc are mentioned in the college prospectus. At the beginning of each course teachers assess the learning levels of the students, their knowledge about the course and accordingly special programmes for quick learners and slow learners are planned. Remedial and extra classes are conducted for slow learners. For the session 2020-21, the majority of syllabus was completed through online classes. Subject classes are also repeated for slow learners and late admissions. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Teachers remain available in college to clear the doubts and counsel the students. Many initiatives were avoided due to COVID-19 pandemic.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2179	40

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric learning is encouraged through various methods such as brain storming group discussions, quiz competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussions, projects, field visits, educational tours, seminars, extension lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments to encourage self study and independent learning. Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained for Basic Life skills such as First Aid, Self Defense, Swachh Bharat Abhiyan, Personal Hygiene and Sanitation. All efforts are put to assure all-round development of students through extra-curricular, co-curricular and field based activities. The objective of student centered activities is to engage the students in learning procedures which require extra efforts on the part of students. Various committees and clubs like Cultural Committee, Sports Committee, Canteen Committee, Career counseling cell, Youth Festival committee, Red ribbon club & Eco-Club have been constituted to increase the healthy participation of students. Most of the activities performed through online mode due to COVID-19 restrictions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology for effective teaching and learning process. Different software's available online are integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities.

LCD projectors, computer/laptops/tablet systems are used in the classrooms. Applications like You-Tube, E- mails, WhatsApp groups, Telegram, Zoom and Google classrooms were used for online teaching during pandemic.

College website is used as platform to inform, communicate, provide material and syllabus, announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. JIO Wi-Fi facility is also available in the campus for the students and staff. The library also provides access to computers and online journals.

The journals can also be subscribed on the advice of faculty. INFLIBNET (N-LIST) and Xerox machine is also available in the library. Computer and BCA Labs are also equipped with computer labs and Wi-Fi facility to encourage learning.

Syllabus and study materials are also made available on the college website and the website of the affiliating university. Student attendance and feedback were received online from the students during COVID-19 PANDEMIC.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors****38**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****36**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****14**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

306

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

House-exams (15 marks), assignment (10 marks), attendance (05 marks) contribute to the total internal assessments (30 marks) for each subject of a student. The marks of internal assessments are displayed to students before annual examinations. Practical exams contribute 20 marks to the practical related subjects and are conducted at appropriate time w.r.t. academic calendar of examinations scheduled by HPU Shimla. All the practicals were taken in due course of time as per time-table schedule. Date sheets and notifications of internal assessment are circulated in classrooms, displayed on notice boards and uploaded on official website of the college and eventually on HPU Shimla portal. The teachers help students in grasping the correct essence of the questions asked, and all the queries are solved. If any tabulation error is found or is communicated, necessary corrections are duly made by the concerned and correct information is sent to the HPU Shimla accordingly. Due care and track is mentioned till completion of assignments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances related to the examination are usually received after the declaration of house exams conducted by the college and final

results declared by HPU Shimla. The errors in their results like marks of the internal assessment, marks of practical's, attendance etc. are immediately addressed, corrected and quickly disposed for onward submission to concerned teacher for internal assessment related discrepancies and for annual exam related discrepancies are submitted to university by the concerned dealing assistant and concerned subject teacher. All the concerned staff members are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever necessary, the relevant documents/testimonials are submitted by the candidate personally or through their parents to the Coordinator examination for speedy redressal of the issue. The close and continuous communication is maintained by the House Examination Coordinator and the university clerk to the university authorities for speedy disposal of queries, explanations and doubts, if any. As per internal exam mechanisms are concerned, if any student pin points any academic discrepancy, then it is being sorted out there only. For the fair conduct of tests, the concerned teachers wholeheartedly show their concern and attention towards the student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has offered well defined programmes and learning outcomes as per HPU guidelines. All the programmes offered are mentioned in the college prospectus every year, so that student's would be able to choose programmes and courses offered as per their interest. In the first week of teaching, teachers use to aware the students about the different perspective and future scope of the subject's courses. The vision and mission of the institution are to excel in Quality education, inculcate good values, promote culture and build a sustainable community that lives in harmony with nature. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Syllabus and copy of Curriculum and Outcomes of Programs

and Courses are also uploaded on the college website. The link is already given on the website as:

<http://www.gcjogindernagar.in/programmeoutcomes2020-21.pdf>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.gcjogindernagar.in/programmeoutcomes2020-21.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college follows the evaluation system designed by Himachal Pradesh University Shimla. Each college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following;

- Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy.
- Various components for continuous assessment are defined and used.
- Feedback and Students satisfaction survey also helps in the attainment of programme outcomes and course outcomes
- The evaluation is based upon marks of house-exam, attendance, and assignments in the form of seminar, projector quiz etc.
- It is done by adding the marks acquired by the students to their corresponding Course Outcomes.
- Besides, the weightage for the annual exams for UG and Term End Semester exam for PG (written examination /lab examination) depending upon course type is also considered in it.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.gcjogindernagar.in/programmeoutcomes2020-21.pdf

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
371	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.gcjogindernagar.in/annualreports/annualReport2020-21.pdf
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
http://www.gcjogindernagar.in/studentssatisfactionsurvey2020-21.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
500000	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conducts the extension activities to channelize the energy of young and ignited minds. These activities aim to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation building. Due to COVID pandemic most of the activities were performed through online mode for the session 2020-21:

1. During the peak COVID-19 pandemic (March-August 2020), Police administration Joginder Nagar, was facilitated by the NCC Cadets as CORONA warriors and created awareness among the masses. They have helped the people to maintain the social distancing, to keep SOPs and masks on their faces.
2. The volunteers of the college NSS units disseminated awareness regarding the COVID-19 pandemic in most of the villages, distributed masks in the villages
3. Cleanliness drive was organized by the NCC Cadets, NSS

volunteers and Rovers & Rangers units of the College.

4. Many activities like Independence-Day, Republic-Day, NSS Day, World Environment Day, AIDS Awareness, Energy and Water conservation awareness, performed through online medium by painting and poster-making.

File Description	Documents
Paste link for additional information	http://www.gcjogindernagar.in/page/activities.html
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

560

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This college is affiliated to Himachal Pradesh University Shimla and is governed by the Government of Himachal Pradesh. The college is spread over area of 24442.05 Sq. yards. This college offers bachelor degree in Arts, Commerce and Science (Medical and Non-Medical). Self financed courses as BBA and BCA are also offered by the college. With that Masters in Economics and English are also run by the college. In addition to the classrooms, there are computer labs and seminar halls including smart classrooms. There are following physical facilities in the college:-

- Science Block, Arts Block, Administrative Block
- Under construction Multipurpose Hall and canteen.
- Principal and staff residences.
- Play ground spread over 600 Sq.m.
- Well equipped Physics, Chemistry, Botany, Zoology, Geography, and Computer labs.
- Computerized Administrative Office Library with internet connectivity.
- High Speed internet lease line with 20 mbps speed.
- IQAC Cell.

- Career and Guidance Cell.
- Boxing Ring.
- Vermi Compost Pit.
- Rain Harvesting Tank

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Rajiv Gandhi Memorial Govt. College Joginder Nagar has spacious play ground for outdoor sports activities. There are adequate facilities for indoor games also. Fully equipped gymnasium with adjustable bench press, dumbbells, chromium plates, barbell rods and plates is also available in the college. To maintain and improve the health and fitness of students and faculty, institution has provided additional space for recreational room. Spacious, ventilated and well equipped recreational room is made available with the instrument like tread mill (running machine), dumbbells etc.

Table No. 4.1.2: Facility for games

Type of Games

Facility Available for

Indoor Games

Table Tennis

Outdoor Games

- Cricket
- Athletics
- Badminton
- Volley ball

- Football
- Handball
- Boxing
- Short Put Javelins Discus

Gymnasium: Facilities Available:

- Bench Press
- Dumbbells
- Chromium Plates
- Barbell Rods
- Plates
- Tread mill (running machine)
- Exercise bike

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.7

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a library with two reading halls having seating capacity for 110 students and 10 teachers. The library remains open from 09.00 AM to 5.00 PM on all working days. There is a Library Committee which looks into the various aspects related to management of library. The members are selected from the faculty. The composition of the Library Committee changes from time to time. The Library Committee advises on the matters related to purchase of books, magazines and newspapers etc. The library is enabled with LAN Connection and Computer facility. There are about 11964 books, 1000 reference books, 02 journals and 10 newspapers available in the library. The library has also subscription of 22 magazines which are helpful for competitions.

Highlights of Library facilities:

- The books are arranged in the library as per Integrated Library Automation System (ILMS) SOUL 2.0.
- Reference Section: Separate reference section for Books and Journals in the library.
- Book Bank: Under Book bank scheme, text books of each subject with English Dictionary are provided to newly admitted students.
- Journals: The national and International Journals are arranged separately.
- E-Library: There is a separate e-Library section for e-recourses.

- **News-paper section: There is a separate News-paper section.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are spacious and well-ventilated 5 classrooms/Labs with comfortable seating arrangement for smooth conduct of various theory classes. Beside the conventional teaching aids, classrooms are also equipped with audio-visual technology viz. Digital smart board, LCD projectors, which helps in stepping up the teaching-learning experience to next higher level. In addition to that, all the classrooms are connected with LAN facility.

Room number or Name of classrooms/Seminar Hall with LCD/Wi-Fi/LAN facilities

Type of ICT facility

102

Projector, Podium, Touch Screen LCD, LAN, Visualizer

103

LAN

104

LAN

201

49 Computers, 1 Server, Interactive Board, LAN, Wi-Fi, Podium, Projector, Visualizer.

202

LAN

203

LAN

204

LAN

301

LAN

302

LAN

303

LAN

304

LAN

Botany Seminar

Hall Projector, Interactive Board, LAN

Botany Th-I

LAN

Botany Th-II

LAN

Chemistry Th-I

LAN

Chemistry Th-II

LCD, LAN

Physics Th-I

LAN

Physics Th-II

LAN

BCA IT Lab

25 Computers, Projector, LAN

IT LAB

Projector, LAN

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

107

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.20

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Rajiv Gandhi Memorial Govt. College Joginder Nagar has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Standard procedures and policies were used for the maintenance and utilization of the physical, academic and support facilities, which are further adhered by various committees. These Committees were framed at the beginning of the last academic session i.e. 2020-21. For the maintenance of the physical facilities and infrastructure the college development committee, purchase committee, committee for furniture-repair followed proper procedures and policies for the smooth functioning of each renovation work. To meet the various academic requirements, assignments and facilities, computer labs were established. After the introduction of RUSA, the physical requirements of various laboratories, library, sports complex, computers, classrooms etc. were completed through proper channel out of funds provided by central as well as state government. Nowadays, for the purchase of articles regarding research, upgradation, laboratory equipment, sports articles and musical instruments Govt. facilitated GeM portal is being used.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.gcjogindernagar.in/PPUPSAfacilities.pdf

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
89	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
00	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to COVID-19 pandemic, Rajiv Gandhi memorial Govt. College Joginder Nagar could not facilitate students' representation and engagement in many administrative, co-curricular and extracurricular activities. Student Council or Student Central Association cannot be framed during the session 2020-21 and therefore student's representation on various bodies as per established processes and norms was very limited. However many online activities were performed by NCC cadets, NSS and Rover-Ranger volunteers during the 2020-21 session. Plantation Drive, Kargil Vijay Diwas and Parade by NCC cadets on Independence-Day and Republic-Day were celebrated in

offline mode whereas NSS Day, and AIDS Awareness day, World Water Day and National Energy Conservation Day, National Science Day were celebrated through virtual online medium where by the students have shown their representation by making posters and painting. All the sports and cultural events were cancelled due to COVID-19 restrictions and SOPs

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A meeting was convened and conducted by IQAC team with Alumni/Old Students Association on 22nd July 2018 and Chaired by the Principal Dr. Harish Kumar Awasthi after the constitution of New Old Student Association. Sh. Shashi Dharwal (President of OSA) was also present in meeting. The elected body of OSA assured active support for the developmental, academic, sports and cultural activities of the institution during the session 2018-19. During the session, 2020-21 the same committee of OSA is working.

- Newly Constituted executive body will motivate and encourage large number of old students to register and join OSA of the College.
- An amount of Rupees 2600/- was received as membership fee from 26 pass out students for OSA.
- A proper record of OSA Member is maintained and meetings of executive body are convened at regular intervals.
- OSA also assured to provide financial assistance to economically poor and brilliant students in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the college is conducted under the leadership of the principal who, for the fulfillment of vision and mission of the college, is assisted by the heads of different departments, various administrative committees and IQAC. Constituted in the beginning of academic session 2020-21, the academic and administrative committees hold meetings at regular intervals to review the plans, policies and functioning of the college. The curricular and co-curricular programs are enlisted in the Academic calendar 2020-21 and are executed by the specific committees specifically constituted for the purpose. Action plans are devised keeping in line with the directions of the government, affiliating university and the

suggestions of the stakeholders, i.e. PTA, CSCA, teachers and Students. At present, 2179 are on roll in BA, BSc, BCom, BCA/BBA streams along with MA English and MA Economics. Various units like NCC, NSS, and Rovers & Rangers performed different activities throughout the session in online (due to COVID-19 pandemic) as well as offline mode (with SOPs). Besides sports and academics, they play an important role in the character building and help the students to distinguish between good and bad. The self financing courses (BBA/BCA) focus on the job specific skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Running an organization is not a one man task which essentially requires cooperation of co workers through a democratic set up. In this way, every person of the institute is held accountable and responsible for the organizational tasks.

Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co-curricular activities to be conducted during this the academic year. The list of committees is displayed at the beginning of the year on the staff notice-board and college prospectus which ensures transparency in policy execution. The responsibilities are communicated and fixed to the faculty members through regular staff meetings. The Principal of the college holds regular meetings with the teaching and non-teaching staff. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. The participative decision-making ensures total participation of all the people concerned. The office administration of the college is headed by the Office Supdt. under whom there are Senior Assistant, Junior Assistant ,clerks and other Class IV staff.

Participative management: The Administration is always open to discussion with the teaching and non teaching staff which, in turn, encourages the involvement of the staff for effectiveness and

efficiency of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development:

College is affiliated to HPU Shimla therefore follows the curriculum as designed by HPU Shimla. The time table committee and college academic calendar sets the overall timeline for its implementation.

Teaching and Learning:

Lecture method, use of boards is primarily used. In addition, charts, models, exhibitions, ppts and smart class room are also used.

Examination and Evaluation:

Examination system is divided into CCA and End-term exam, for which date sheet is designed by HPU Shimla. The evaluation of term-end exam is done by HPU Shimla and CCA part is completely evaluated at college level.

Research and Development:

Teachers are allowed to attend the workshops/seminars/symposia. And teachers are allowed to do research.

Library, ICT and Physical Infrastructure, instrumentation:

Library has a collection of more than 12000 books on different subjects, subscribed 11 newspapers and 20 magazines. There are e-journals and e-books which are sponsored by INFLIBNET. College has three computer-labs & 80 computers have been installed.

Human Resource Management:

Teaching and non-teaching staff are encouraged to attend programmes

which enhances their career.

Industry interaction and Collaboration:

Self-financed course BBA has to complete an internship programme in selected industry for 45-days. However, during COVID-19 pandemic there was no internship.

Admissions:

HPU Shimla declares the dates of admission to the different UG and PG courses. Admission to the 1st year is made through merit and for MA Economics and English merit list is prepared, whereas roll-on admission are made for other classes.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.gcjogindernagar.in/index.html#
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Directorate of Higher Education Shimla (DHE) is the policy making body and controlling authority. The Principal of the college serves as the official link between the Director, Higher Education and the Institution.

Principal is the overall head of the financial as well as administrative matters of the college. As per the guidelines issued by DHE Shimla, different committees are constituted to execute the policies of the government. Principal acts as the Chairperson and patron of various committees and bodies. He makes all the purchases in consultation with college purchase committee.

Principal coordinates with the four main sections i.e., office administration, academics, extra-curricular activities and the auxiliary bodies. The auxiliary bodies work for alumni, anti-ragging, library, purchase and grievance. The Extra-curricular activities, sports, magazines, NCC, NSS, Red Ribbon club, Rovers and Rangers are looked after by convener through student representatives and class representatives. College career guidance and placement

cell look after by the concerned in-charges. The office is administered through office superintendent for accounts and establishment sections. Similarly, many other committees like sports committee, discipline committee, anti ragging committee, anti drug committee etc helps in smooth functioning of College. All the recruitment, promotion and service rules are decided by the government only. The recruitment of teachers is done by HP Govt. through HP Public Services Commission in open national level competition. The colleges are not authorized to recruit teachers on regular basis but some stop gap arrangements are made at institutional level through PTA and Self Financing Scheme.

File Description	Documents
Paste link for additional information	http://www.gcjogindernagar.in/index.html
Link to Organogram of the Institution webpage	http://www.gcjogindernagar.in/page/about-organisation.html
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college administration is completely endorses the professional development of its teaching and non-teaching staff. For professional development of the staff, following schemes are available:

Ø Career advancement (CAS) benefits to those who obtain MPhil or PhD degrees as per the Government norms and eligible for study-leave of two-years.

Ø There is provision of medical leave, maternity-paternity leave as per the Govt. norms.

Ø Duty leave is given to the employees for attending seminars, conferences, Orientation programs, Refresher courses and faculty Induction Programmes etc.

Ø All the employees are covered under GIS (General Insurance Scheme) and the premiums are deducted from the salary.

Ø TA/DA is given for the employees whenever they visit for official work.

Ø Various allowances like HRA/CA/DA are given as per the State Govt. norms.

Ø Full medical-reimbursement of medical expenses or medical Treatment.

Ø All the employees are covered under General provident Fund (GPF) or Contributory Provident Fund (CPF) or National Pension Scheme (NPS) and enjoy benefit of Retirement-Gratuity, Death-Gratuity, Commutation of Pension, Family-Pension of the deceased.

Ø Encashment of maximum 300 Earned Leave is allowed at the time of retirement.

Ø Faculty members are encouraged for participation in National/International Conferences/seminar/workshops and to publish research-papers, book-chapters in journals and to take up membership or life membership of various National, State or local level research bodies or societies.

Ø Faculties are also inspired for Professional Development Programmes organized by HIPA Shimla/IIPA New Delhi, GCTE Dharamshala, HRDC-UGC Academic Staff Colleges etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of ACR (Annual Confidential Report) of the teaching staff.

Teaching Staff: The faculty appraisal helps the teachers in their professional-development and career-planning. The process of appraisal is scheduled in the month of September for an academic year which completes in the month of June. The self appraisal format along with ACR covers all the aspects of their duty including work load, class results, extra assignments, co curricular and extra-curricular activities. There is also a separate component of research which comprises paper published in journals, books authored or edited, presentations in seminars and conferences, professional growth programs. The PBAS along with the supporting documents is reviewed by the Principal and finally submitted to the DHE Shimla for confirmation and promotions. Promotions are based on the PBAS proforma for UGC-CAS based on the API score.

Non-teaching Staff: The non-teaching staff is also assessed through annual confidential reports (ACR) and annual performance appraisal. The process of appraisal is scheduled in the month of March of every

year. The parameters for assessment include character and habits, discipline, reliability, capacity to do hard work, relations with superiors and colleagues, drafting, organization of documents (for ministerial-staff) and technical abilities (for laboratory-staff). The assessment is graded on a four point scale: excellent, very good, good and poor. The assessment is based on the cumulative grade by the reporting officer/principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Rajiv Gandhi Memorial Government College Joginder Nagar. The college undergoes an external audit conducted by highered local CA by the institution, higher education department, and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records. Bursar plays an important role for all the financial transactions taken place in the college for each academic year. He scrutinizes all the important documents before any transaction and then principle verifies and grants permission. Internal audits are done by the different committees of the institution constituted by the Principal. Thus, Institution conducts internal financial audits with the proper mechanism at the end of each financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, this college is fully funded by state government in all respects. These include allotments from the State Govt. infrastructure development grants under RUSA and developmental grants from the UGC. In addition to this, developmental funds are collected from the students, PTA fees is collected from the parents, and funds also come from the students enrolled in the courses run under self finance scheme. The grants received from the RUSA come with a clearly mentioned purpose.

Permission for expenditure is granted by the Principal and the Bursar. A utilization certificate is submitted by the convener of the concerned committee after the money is spent.

The maintenance and operational costs are maintained through different finance heads. College Development Committee prepares an 'investment plan' which reflects detailed projections keeping in mind the projected growth and the risk involved. Towards the end of the academic session, the head of the departments and conveners of various committees and societies submit their requirements to the Principal who allows them to take sanction on the sanction book of the college. It is reviewed and approved by the Principal. Quotations are invited for the purchase of items and orders are placed as per quality specifications and cost effectiveness. Purchase committee monitors the calling of quotations for various purchases.

College funds are monitored and regulated by the Bursar. Office Superintendent handles the accounts and documentation along with

his/her subordinates i.e. Senior Assistant, Junior Assistant and Clerk.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The different quality assurance strategies adopted by the IQAC are initiated are as follows:

Ø The faculty members are encouraged and supported to participate in FDP/Orientation programmes, Refresher Courses, Workshops, Seminars and conferences related to the teaching-learning processes and research.

Ø Faculties with Ph. D are also encouraged and motivated to act as research guides for the research scholars. Faculties are also supported and encouraged to participate in examination evaluation processes.

Ø The IQAC made aware the students about the financial assistance under different scholarship schemes

Ø The IQAC also provides guidelines, internet access and verification processes for the students to get the post- Matric scholarships.

Ø The college also provides platform for the students to participate in Intra-College and Inter-College level debates, competitions, seminars etc.

Ø Various SEC/AECC have been introduced for various subjects and students are free to choose as per CBCS system.

Ø Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions, taken from all the members of IQAC for improvement and better implementation of curriculum.

Ø Faculties are encouraged to use ICT, audio-visual teaching aids, charts, models etc. for effective teaching-learning processes..

Ø IQAC assures and advocates for the installation of LCD's in all the classrooms in coming academic session.

Ø Online feedback from students, parents, and faculties about Teaching-learning process, co-curricular activities, cultural activities and sports, infrastructural facilities etc. is received by IQAC, analyzed and used for further improvements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

Ø Student's feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms:

o All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained to .

o After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.

o The whole process is being operated through IQAC and no other faculty member is involved at any stage.

Ø Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis.

Ø Remedial/Special/Additional classes: The teachers conduct

remedial/special /additional classes and revision for the students wherever needed.

Ø Syllabus Monitoring: The worthy Principal (Chairperson of IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum of syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	http://www.gcjogindernagar.in/downloads/mom atr2020-21.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.gcjogindernagar.in/downloads/mom atr2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

This institution believes in the maxim of equality and thus promotes

activities and practices in attaining gender equity.

CCTV cameras are installed in college campus in the administrative block, at entrance, parking, canteen and all other important locations of the campus to supervise activities going on inside the campus.

The college provides a "GIRLS' COMMON ROOM" for female students where they can relax and study during free time. To ensure menstrual health and hygiene, a Sanitary Pad Vending Machine is also installed. In addition, there is a Vending Machine & incinerator (sanitary pad disposal machine) in Female toilets.

Women Cell and Sexual Harassment Grievance Redressal Cell of the college work efficiently towards removing gender disparities.

Various talks on issues like Female Health and Hygiene, gender sensitization, Women's Day, Awareness program on 'Beti Bachao, Beti Padhao,' campaign against female foeticide and infanticide are organized regularly in the college by NSS/NCC/RR.

The programs like Self defence training is also provided to the female NCC Cadets in the camps.

Female students are also motivated to practice "YOGA" regularly for their mental health, physical fitness and emotional well being

File Description	Documents
Annual gender sensitization action plan	http://www.gcjogindernagar.in/page/women-cell.html
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.gcjogindernagar.in/downloads/genderEquity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Following are the measures used for eco-friendly awareness:-

- Dustbins are placed at various places for biodegradable and non-biodegradable waste in the institution to manage the solid waste material. NCC, NSS, & RR also perform Swachhta Pakhwada related activities to keep the campus clean and free from solid waste.
- Liquid Waste Management is done by keeping the waste from different washrooms of all floors of the institution in the septic chambers.
- Our institution has a very little amount of e-waste that has been kept in a store room and will be auctioned soon as per government rules.
- Our institution has a Vermi composting system, where green waste or organic waste material from kitchen, canteen and plants are all kept in Vermi compost Pit, where it gets decomposed by earthworms. The manure thus produced is used in flower pots of campus only.
- The Hazardous chemical waste produced from the science laboratories of the college is disposed-off through the drain pipes.
- The biological waste i.e. sanitary pads are burnt in incinerators which have been installed in the washroom for the proper disposal.
- Competitions are also organized by the various clubs and societies to spread the environment related awareness.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Vermi Compost, Rain Water Harvesting Tank etc.
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Logo signifies that, O Lord! Lead us from darkness of ignorance

to the light of learning, from evil to the good and Lead us from the unreal to the real. Therefore, Institution continuously makes efforts and promotes quality initiatives in providing an inclusive environment.

To inculcate the feeling of oneness and social harmony, our institution helps the students to organize Kargil Vijay Diwas, Republic Day and Independence Day, Swachhta Pakhwada on Gandhi Jayanti etc. Plantation Drive, National Youth day, National Science Day, and Rangoli Competition on various religious themes and festivals etc. were celebrated through online medium during COVID-19 pandemic.

Our students participate in plantation drive on World Environment Day, practice yoga on International Yoga Day at their respective homes due to COVID-19 restrictions

Our NCC Cadets performed duties with local administration during CORONA Pandemic as Corona Warriors, and motivated many people during Corona to wear masks. NSS volunteers prepared and distributed masks during CORONA Pandemic

Our college Magazine Himankur gives a platform to budding writers to showcase their talent and writing skills in different languages i.e., Hindi, English and Pahari.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India is a diverse, democratic and republic union of different states, its citizens irrespective of caste, religion, race or sex, are governed by a set of rules defined in the Constitution of India. The students are motivated to take part in various activities and programs of national importance for national integration and unification.

There are many skill enhancement courses in education, sociology political science and public administration which sensitize the students and teachers to understand the constitutional obligations. These courses are like Ethics and Human Value, Constitution of India, Social Problems in India, Social Development in India and Organizational Behaviour which help the students to understand the concept of values, ethics, responsibilities, moral and fundamental duties etc.

The constitutional obligations for ethics, values, rights, duties and responsibilities of citizens are all inculcated among the students by organizing various activities like: Celebration of Kargil Vijay Diwas, National Sports Day, Independence Day; National Teacher's Day, National Education Day, National Constitution Day, Human Rights Day and Republic Day.

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens are reflected from following links:

<http://www.gcjogindernagar.in/downloads/sop.pdf>

<http://www.gcjogindernagar.in/downloads/nccCOVID-19.pdf>

<http://www.gcjogindernagar.in/page/eco-club.html>

<http://www.gcjogindernagar.in/page/red-ribbon-club.html>

<http://www.gcjogindernagar.in/page/rcs.html>

<http://www.gcjogindernagar.in/page/nsd.html>

<http://www.gcjogindernagar.in/page/physcsoc.html>

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is

B. Any 3 of the above

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All the commemorative days of national and international importance were celebrated during COVID-19 restrictions for the session 2020-21. Most of the activities were organized through online mode in the form of poster-making, paintings by NCC/NSS/RR/eco-club etc.

- World Environment Day on 5th June: by NCC cadets, NSS volunteers and eco-club in online mode.
- Plantations drives were carried out during 'Van Mahotsav' week.
- International Yoga Day on 21st June 2020 by performing various yoga asana to highlight the importance of Yoga for our healthy lives from their respective homes.
- Kargil Vijay Divas on 26th of July in the remembrance of martyrs
- Independence Day on 15th August 2020 and Republic Day on 26th January 2021, where NCC cadets participated in Parade at JoginderNagar Mela Ground.
- World AIDS Awareness Day was celebrated on 1st of December by Red Ribbon Club along with NSS & NCC, Human Rights Day on 10th December by NSS through online mode.
- Science Society and science students celebrated National Science Day (28th February) National Energy Conservation Day (14th December) and Water Conservation Days through online mode.

- International Women Day was also celebrated in the college to sensitize the students about gender discrimination and to highlight the importance of gender equality.<http://www.gcjogindernagar.in/page/commemorativeevents.html>

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I: HOLISTIC DEVELOPMENT

Objectives of the Practice:To provide meritorious Students in Academics, culturally accomplished, good sportsperson and competitive in all walks of life

The Context: To create learning-centric, academic and creative environment, good sportsperson, culturally accomplished and socially well beings.

Evidence of Success

1. In academics, we could provide two merits in Science stream for the session 2020-21.

1. Mr. Abhishek Kumar

2. Mr. Karam Singh

B. Sc. (Chemistry, Physics, Maths)

B. Sc. (Chemistry, Botany, Zoology)

2nd Rank in B.Sc. Himachal Pradesh University

6th Rank in B.Sc. Himachal Pradesh University

Preparing for Physics M.Sc. for JNU/IITs

Joined M.Sc. Chemistry, at HPU Shimla n

BEST PRACTICE II:GREEN PRACTICE

Objectives of the Practice: To educate and sensitize students about waste management, check and control Pollution, reduce energy related costs, preserve local characteristics, dispose of solid and liquid waste and chemicals in a responsible manner, instill environment friendly energy conservation, purchase recyclable and environment friendly products whenever practicable.

The Context: Solar Panels & Solar Lights, Rain water harvesting Tanks, Vermi Compost Pitt, Clean India Campaign by NCC/NSS/RR, Plantation Drive by NCC/NSS/RR, Eco Club Formation

Hence, we primarily focus on the holistic development of students and eco-friendly activities around the campus.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college was established in 1994 as an institution of higher learning at Joginder Nagar, sub division of Mandi district in Himachal Pradesh

Institutional distinctiveness holds important place in the overall progress and development of any educational institution. Rajiv Gandhi Memorial Government college Joginder Nagar strives to function in unique, innovative and distinctive manner as compared to other institutions and tries to implement this distinctiveness in our work. Majority of the students come from rural areas and girls out number boys. Although they are from economically weak background, yet they are not poor in talent, knowledge and humility.

Staff members identify their talent and encourage them to do better. Our objective is to bringing more and more girl students in to the mainstream of higher education for their development and progress of the family. As per the mission of HEI, this institution gives exposure to girl students by providing an opportunity in the participation of every curricular, co-curricular, cultural, sports, extension and societal activities etc. Through NCC, NSS, Rover and Rangers scheme they get a stage and platform to develop their academic, professional, cultural, social consciousness, alertness and responsiveness.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To start online process for the Admissions of UG and PG classes from 2021-22 session onwards.
- The submission of SSR, and pre-qualification of SSR will lead to the visit of NAAC Peer Team for Assessment and Evaluation of our institution for 3rd Cycle.
- To complete and submit the AQAR's 2021-22 on time.
- To arrange Tutorials, Remedial classes or Special classes for the students during the session 2021-22.
- To enhance and extend the sitting capacity of the students' in the library during next academic session.
- To organize on-field or on-Job training programmes and excursion tours.
- To start online Feedback system for students, parents, teachers and alumni.
- To grow more plants and flowers in campus.
- To carry out green, environment and energy audit in the next session.
- To take over the newly constructed student activity centre (SAC) and college canteen.
- To take over the charge of newly constructed multi-purpose hall (MPH).
- To construct and modify New Conference Hall.
- To enhance the participation of students of various clubs and societies (NCC cadets, NSS volunteers and Rovers & Rangers) in the co-curricular activities.
- To organize workshops for the health-hygiene of female students.

NAAC