

Session 2018-19 NAAC Meetings

Meeting = 01 5th May 2018

IQAC - cum - Prospectus - cum - I-Card Committee

Agenda of meeting :- To discuss the various issues regarding the purchase, quotations, design of prospectus and Identity card for the session 2018-19

The following members are present

1. Dr. Deepak Mohan
2. Dr. ~~Deepak~~ Pradeep Kumar
3. Dr. Shrawan Singh
4. Ms. Vidhu Bhardwaj
5. Ms. Seema Sharma (On Maternity leave)
6. Ms. Amita Sapehia
7. Dr. Samjeet Singh
8. Sh. Ravinder Singh
9. Sh. Susheel Kumar (SLA)
10. Sh. Yadvinder Sharma
11. Sh. Satish Kumar
12. Dr. Ravinder Kumar

Principal
R.G.M. College
Joginder Nagar, Distt. Mandi
Dr. Harish Kumar

IQAC-NAAC Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting I
IQAC with Prospectus-cum-Identity Card Committee

A meeting of college IQAC with Prospectus-cum-Identity Card Committee was convened and chaired by Principal Dr. Harish Kumar on 5th May 2018. The following decisions were taken:

1. Various committees for admission and administrative work were constituted.
2. The Prospectus-cum-identity card committee was directed to prepare prospectus and identity cards for the academic session 2018-2019.
3. Guidelines/Rules of admission, fee structure, roster system, component of CCA, House exams, fine and penalties, courses of study, instructions for seeking admission under various streams / programs, various scholarship schemes, admission and administrative committee, etc. may be clearly incorporated in the college prospectus.
4. Latest rules/ instructions/ guidelines issued by HPU Shimla and State govt. regarding admission fee structure etc. may be incorporated in the college prospectus.
5. Besides, major/ minor (DSC/DSE) subjects, skill enhancement and ability enhancement compulsory courses along with credit system should be written in the prospectus.
6. List of documents to be attached by the students while seeking admission along with undertaking regarding anti-ragging must be given in the prospectus in easy manner.
7. Prospectus and identity cards should be available in the college before 15th June 2018.

The following members were present:

- i. Dr. Deepak Mohan
- ii. Dr. Pradeep Kumar
- iii. Dr. Shrawan Singh
- iv. Ms. Vidhu Bhardwaj
- v. Ms. Seema Sharma
- vi. Ms. Amita Sapehia
- vii. Sh. Susheel Kumar
- viii. Dr. Samjeet Singh
- ix. Sh. Ravinder Singh

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RGM Govt. College Joginder Nagar

21.06.2018

Meeting No. 2 Session 2018-19

IBUAC meeting with Admission & Scrutiny Committee

Agenda of Meeting :-

A meeting is called to discuss various issues on admission and discipline related matter.

Following members are present

1. Ms. Amita Sapehia	16. Ms. Sonam Kumari
2. Sh. Roop Lal Rana	17. Ms. Rama Devi
3. Sh. Sushil Kumar	18. Ms. Uttam Bhardwaj
4. Dr. Hitesh Kumar	19. Dr. Deepak Mohan
5. Dr. Samjeet Singh	20. Ms. Anupam
6. Dr. Sushil Kumar	21. Sh. Ravinder Kumar
7. Dr. Pradeep Kumar	22. Ms. Deepti Kaushal
8. Ms. Heena	23. Sh. Ranbir Singh
9. Ms. Neha Sharma	24. Dr. Shamsher Singh
10. Ms. Vidhu Bhardwaj	25. Sh. Gobind Ram
11. Dr. Hem Raj	26.
12. Sh. Lovneesh Sharma	27.
13. Ms. Manju Bala	28.
14. Dr. Shakti Singh	29.
15. Sh. Deepak Kumar Singh	30.

Principal
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Joginder Nagar Distt. Mandi

Dr. Harish Kumar Awasthi

Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting II
IQAC with Admission & Scrutiny Committees

A meeting of IQAC and various admission committees was convened and chaired by the Principal Dr. Harish Kumar on 21st June, 2018. The following points were discussed and approved for necessary action:

1. All members of various admission committees will remain present in the college from 10:00 a.m. to 2:00 p.m. & on the last date of admission upto 4 p.m.
2. Admission forms, educational certificates/documents, etc. of the students must be checked and verified carefully before putting signatures by the admission and scrutiny committees.
3. Discipline and decorum must be maintained during the admission process.
4. Discipline committee will seek assistance of CSCA, cadets of NCC and volunteers of NSS to keep a check on the entry of outsiders.
5. Admission and scrutiny committees must read rules and regulations of admission like date of birth, upper age limit of students and new changes as per the guidelines of HPU Shimla, if any, given in the prospectus.

The Following members were present:

1. Ms. Amita Sapehia	14. Dr. Shrawan Singh
2. Sh. Roop Lal Rana	15. Ms. Sonam Kumari
3. Sh. Sushil Kumar	16. Sh. Deepak Kumar
4. Dr. Hitesh Kumar	17. Ms. Rama
5. Dr. Samjeet Singh	18. Ms. Uttam Bhardwaj
6. Dr. Sushil Kumar	19. Dr. Deepak Mohan
7. Dr. Pradeep Kumar	20. Ms. Anupam
8. Ms. Heena	21. Sh. Ravinder Kumar
9. Ms. Neha Sharma	22. Ms. Deepti Kaushal
10. Ms. Vidhu Bhardwaj	23. Sh. Ranbir Singh
11. Dr. Hem Raj	24. Dr. Shamsher Singh
12. Sh. Lovneesh Sharma	25. Sh. Govind Ram
13. Ms. Manju Bala	

Principal
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Joginder Nagar Distt. Mandi

RGM Govt. College Joginder Nagar

Meeting No. 03 12-07-2018

NAAC IQAC with Adminin & Selection of
NSS, NCC and RR leaders

Agenda :-
A meeting was called to discuss
the issues regarding NCC, NSS, RR and
CSCA based functions and various important
days celebration during this season 2018-19.

Following are members present here:

1. Ms. Amita Sapehia
2. Sh. Ravinder Singh
3. Dr. Shamsher Singh
4. Ms. Deepti Kaushal
5. Ms. Manju Bala
6. Dr. Hitesh Kumar
7. Dr. Pawan Kumar Ashok Goswami
8. Sh. Roop Lal Rana
9. Dr. Hem Raj Chandel
10. Dr. Samjeet Singh

Principal
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Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting III

IQAC with ANO (NCC), NSS Programme Officers, Rover &
Rangers Leaders and CSCA

A meeting of IQAC with ANO(NCC), NSS programme officers, rover & rangers leaders and CSCA was convened and chaired by Principal Dr. Harish Kumar on 12th July 2018 in order to ensure their active cooperation in smooth and fair functioning of the college, maintaining discipline and decorum, organization of important days, functions, co-curricular, cultural, sport and societal activities. They were also advised to carry out activities like blood donation camps, relief and rescue work in case of calamity, plantation of trees & care for survival drive cleanliness drive, awareness rallies, one-act-plays, skits, literacy lectures, workshops, seminars and various competitive activities. Enrolment of students in NCC, NSS, Rover & Rangers will be completed before 31st August 2018.

The following members were present:

- i. Ms. Amita Sapehia
- ii. Sh. Ravinder Singh
- iii. Dr. Shamsher Singh
- iv. Ms. Deepti Kaushal
- v. Ms. Manju Bala
- vi. Dr. Hitesh Thakur
- vii. Sh. Roop Lal Rana

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Meeting No. 4 Date: 22-07-2018

IQAC NAAC with PTA

Agenda of Meeting : Regarding interaction of newly formed PTA and Remuneration of teachers engaged through PTA and some appointments on local PTA.

Following members are present

1. Ms. Amita Sapelia
2. Dr. Gian Chand
3. Sh. Prem Singh Dharwal (PTA President)
4. Sh. Ranvir Singh (PTA V.P.)
5. Sh. Ravinder Singh (PTA Secy)
6. Ms. Manju Bala
7. Ms. Neelam Neelam
8. Sh. Narinder
9. Ms. Rajo Devi
10. Ms. Uttam Bhardwaj
11. Dr. Ravinder Kumar
12. Dr. Shamsher Singh PTA Chief Advisor
13. Sh. Yadvirinder Sharma
- 14.
- 15.

Principal
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Joginder Nagar Distt. Mandi
Dr. Harish Kumar Arora

Session 2018-19

NAAC

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting IV
IQAC with PTA

A meeting of IQAC with PTA was convened and chaired by Dr. Harish Kumar on 22nd July 2018. The following decisions were taken:

1. Dr. Harish Kumar, Principal welcomed the newly elected PTA executive and Prof. Ravinder Singh, Secretary PTA, presented income and expenditure statement of PTA fund.
2. Feedback from parents was taken from the parents who were present in the meeting. Suggestions for further improvement and development of the institution were also received from the PTA members.
3. It was also decided that guest faculty will be appointed in the department of Maths, Hindi and Chemistry out of PTA fund.
4. Remuneration of teachers engaged out of PTA fund has been increased @ Rs. 500/- each w.e.f. 01-08-2018.
5. Remuneration to Sh. Budhi Singh, Balak Ram and Smt. Vidya Devi will be made from PTA fund w.e.f. 01-08-2018.
6. Principal thanked the PTA members for their whole hearted co-operation and support at regular intervals.

Following members were present:

- i. Ms. Amita Sapelia
- ii. Dr. Gian Chand
- iii. Sh. Prem Singh Dharwal
- iv. Sh. Ranvir Singh
- v. Sh. Ravinder Singh
- vi. Ms. Manju Bala
- vii. Ms. Neelam
- viii. Sh. Narinder
- ix. Ms. Rajo Devi
- x. Ms. Uttam Bhardwaj
- xi. Dr. Ravinder Kumar
- xii. Dr. Shamsher Singh
- xiii. Sh. Yadvirinder Sharma

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Dated 22/07/2018 Meeting No. 5

IQAC meeting with Alumni

Agenda : OSA (Old Student Association) issues are discussed on development of Institution

Following members are present :-

1. Ms. Amita Sapelia
2. Dr. Dharmvir Singh
3. Dr. Shamsher Singh
4. Sh. Gian Chand
5. Sh. Shashi Dharwal (President, OSA)
6. Sh. Damandeep Singh
7. Sh. Vikram Singh
8. Sh. Mohit Gurung
9. Sh. Kamal Thakur (Mohan Kumar)
10. Sh. Manoj Thakur
11. Ms. Deepti Kaushal
12. Dr. Shrawan Singh
13. Sh. Raj Kumar
14. Sh. Sushil Kumar
15. Sh. Yadwinder Sharma
16. Sh. Satish Kumar

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NAAC Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting V
IQAC with Alumni

A meeting of IQAC with alumni (Old Students Association) was convened and chaired by the college Principal Dr. Harish Kumar on 22nd July 2018 after the constitution of New OSA, following decisions were taken:

1. The elected body of OSA assured active support for the developmental, academic, sports, and cultural activities of the institution during the session.
2. Newly constituted executive body will motivate and encourage large number of old students to register and join OSA of the college.
3. An amount of Rs. 100/- will be received as membership fee.
4. A proper record of OSA members will be maintained and meetings of executive body will be convened at regular intervals.
5. OSA also assured financial assistance to economically poor and brilliant students.
6. OSA will organize academic, sports and cultural events during the session.

The Following members were present:

- i. Ms. Amita Sapelia
- ii. Dr. Dharmvir Singh
- iii. Dr. Shamsher Singh
- iv. Sh. Gian Chand
- v. Sh. Shashi Dharwal (President, OSA)
- vi. Sh. Damandeep Singh
- vii. Sh. Vikram Singh
- viii. Sh. Mohit Gurung
- ix. Sh. Kamal Thakur
- x. Sh. Manoj Kumar
- xi. Ms. Deepti Kaushal
- xii. Dr. Shrawan Singh

Principal
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RGM Govt. College Joginder Nagar

Meeting - 6
28-07-2018
IQAC & Teaching Staff

Agenda: To discuss some issues with staff regarding the examinations under UGC-CBCS system adoption and CCA related issues as well as the books regarding issue of library under "Book Bank Scheme" and o

Following are the teachers to be present here:

(i) Sh. Lovnish Kumar	(xvi) Dr. Hemraj
(ii) Dr. Dharmvir Singh	(xvii) Sh. Sushil Kumar
(iii) Dr. Shamsher Singh	(xviii) Sh. Ranvir Singh
(iv) Dr. Gian Chand	(xix) Sh. Budhi Singh
(v) Dr. Hitesh Kumar	(xx) Sh. Ramesh Kumar
(vi) Dr. Sanjeet Singh	(xxi) Ms. Bandana
(vii) Dr. Rakesh Kumar	(xxii) Ms. Bandana
(viii) Sh. Satish Kumar	(xxiii) Ms. Neha Sharma
(ix) Sh. Yadavinder Sharma	(xxiv) Ms. Champa Thakur
(x) Sh. Shakti Kumar	(xxv) Sh. Santosh Saklani
(xi) Sh. Raj Kumar	(xxvi) Sh. Dheeraj Kumar
(xii) Sh. Vinod Kumar	(xxvii) Ms. Bimla Devi
(xiii) Ms. Seema Sharma	(xxviii) Ms. Rekha Devi
(xiv) Ms. Anupam Sharma	(xxix) Ms. Punni Devi
(xv) Ms. Shivani Kumar	(xxx) Dr. Ravinder Kumar
(xvi) Ms. Deepthi Kaur	(xxxi) Dr. Sushil Kumar
(xvii) Ms. Meera Kumari	(xxxii) Sh. Roop Chand
(xviii) Ms. Vidhu Bhardwaj	(xxxiii) Dr. Pawan Kumar
(xix) Ms. Aarti Sharma	(xxxiv) Dr. Pradeep Kumar
(xx) Ms. Sonam Kumari	(xxxv) Sh. Deepak Kumar
(xxi) Ms. Manju Bala	(xxxvi) Dr. Sheawan Singh
(xxii) Ms. Anita Sapehia	

Principal
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Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting VI
IQAC with Teaching Staff

A meeting of IQAC and teaching staff was convened and chaired by Principal Dr. Harish Kumar on 28th July 2018. The following issues were taken up for discussion and necessary actions:-

1. Annual system of exams under UGC-CBCS has been adopted as per the instructions and guidelines of HPU Shimla from the academic session 2018-2019.
2. The components of CCA, house exams, curriculum, and nature of courses of study under various programmes were discussed.
3. Credit system, nature of skill enhancement and ability enhancement compulsory courses, generic elective course etc. was discussed.
4. Teachers were directed to take up their classes regularly as per the schedule given in the time table.
5. Teachers were also directed to complete 45% of syllabus before the commencement of house examination.
6. Member of teaching faculty were directed to submit list of books pertaining to their subjects to the Librarian before 2nd Aug. 2018, so that poor and needy students may be benefitted under "Book Bank Scheme".
7. Attendance, evaluation, feedback, assignment and tutorial classes should be a regular feature of teaching work.
8. Teachers were also directed to brief the students about annual system of exams, distribution of marks, component of CCA, Credit system and syllabus of their concerned subjects.
9. Students will also be informed about the various co-curricular, sports, cultural and social activities organized by the college every year and they will be motivated and encouraged to take part in these activities.

The following members were present:

> Sh. Lovnish Sharma	> Sh. Shakti Singh	> Ms. Vidhu Bhardwaj
> Dr. Dharmvir Singh	> Sh. Rajkumar	> Ms. Aarti Sharma
> Dr. Shamsher Singh	> Sh. Vinod Kumar	> Ms. Sonam Kumari
> Dr. Gian Chand	> Ms. Seema Sharma	> Ms. Manju Bala
> Dr. Hitesh Kumar	> Ms. Anupam	> Ms. Amita Sapehia
> Dr. Sanjeet Singh Thakur	> Ms. Shivani	> Ms. Bandana
> Dr. Rakesh Kumar	> Sh. Sushil Kumar	> Ms. Neha Sharma
> Sh. Satish Kumar	> Sh. Ranvir Singh	> Ms. Champa Thakur
> Sh. Yadavinder Kumar	> Sh. Budhi Singh	> Sh. Santosh Saklani
> Dr. Hemraj	> Sh. Ramesh Kumar	> Ms. Giano Devi
> Dr. Sushil Kumar	> Sh. Deepak K. Singh	> Ms. Bimla Devi
> Sh. Roop Chand	> Dr. Shrawan Singh	> Ms. Rekha Devi
> Dr. Pawan Kumar	> Ms. Deepthi Kaushal	> Ms. Punni Devi
> Dr. Pradeep Kumar	> Ms. Meena Kumari	> Sh. Dheeraj
> Dr. Ravinder Kumar		

Principal
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RGM Govt. College Joginder Nagar

Dated: 09/08/2018
(Meeting No 7)

IQAC meeting with Career Counseling and Guidance Cell

Agenda of Meeting:-
It is organized keeping in view to discuss the career counseling and guidance for the students of 3rd year in the session 2018-19. Different experts will be invited to advise students.

Following members are present in this meeting

1. Dr. Shamsher Singh
2. Dr. Dharmvir Singh
3. Dr. Gian Chand
4. Dr. Samjeet Singh
5. Sh. Prakash Chand
6. Ms. Heena
7. Sh. Deepak Kumar Singh
8. Ms. Seema Sharma
9. Ms. Rama
10. Sh. Dheeraj Kumar
11. Dr. Deepak Mohan Sharma
12. Sh. Yadvinder Kumar

Principal
Dr. Harish Kumar
R.G.M. Govt. College
Joginder Nagar Distt. Mandi

NAAC
Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting VII
IQAC with Career Counseling & Guidance Cell

A meeting of IQAC with career counseling and guidance cell was convened and chaired by college Principal Dr. Harish Kumar on 9th August 2018. The following decisions were taken:-

1. Career Counseling and Guidance cell will organize counseling session for the student of final years in September 2018.
2. Experts from different fields like defence, police, administration, academician, etc. would be invited to interact with students during counseling sessions.
3. College Principal Dr. Harish Kumar will also guide and motivate our students for the preparations of competitive exams like IAS, HPAS & Allied services etc.
4. Career Counseling and guidance cell with the assistance of college library will organize a book exhibition so that students will be motivated to read books of good quality and standard.

The following members were present:

- i. Dr. Shamsher Singh
- ii. Dr. Deepak Mohan
- iii. Dr. Gian Chand
- iv. Dr. Samjeet Singh
- v. Sh. Prakash Chand
- vi. Dr. Dharmvir Singh
- vii. Ms. Heena
- viii. Ms. Seema Sharma
- ix. Sh. Deepak Kumar
- x. Ms. Rama
- xi. Sh. Dheeraj

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RGM Govt. College Joginder Nagar

14/08/2018
(AM)

Meeting No. 8
IBUAC with CSCA Advisory Body

Agenda of Meeting :-
Regarding the issues of election, scrutiny and new representation of the new CSCA body for the session 2018-19.

Following members are present in this meeting

1. Ms. Amita Sapehia
2. Sh. Prakash Chand
3. Dr. Gian Chand
4. Dr. Dharamvir Singh
5. Dr. Shamsher Singh
6. Ms. Vidhu Bhardwaj
7. Dr. Samjeet Singh
8. Sh. Yadvinder Kumar
9. Sh. Satish Kumar
- 10.

Principal
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Joginder Nagar Distt. Mandi

Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting VIII
IQAC with CSCA Advisory Body

A meeting of IQAC with CSCA advisory body was convened and chaired by Dr. Harish Kumar, college Principal on 14th August 2018. The following issues were taken up for discussion and necessary action:

1. CSCA advisory body was directed to scrutinize the previous results of the students belonging to different streams/ classes and prepare a list of students who will be nominated for CSCA for the session.
2. CSCA will be nominated as per the recommendations of Lyngdoh Commission as notified by HPU Shimla.
3. Every class/PG department will have a class representative/ department representative on the academic basis.
4. There will be four office bearers namely President, Vice-President, Secretary and Joint Secretary in CSCA.
5. Besides some members will be nominated from fields of sports, cultural, co-curricular, NCC, NSS, Rover & Rangers, Clubs & Societies.
6. The list of nominated CSCA office bearers and members will be displayed in the notice board so that discrepancy, if any, may be brought to notice by students.
7. List of nominated CSCA will be sent to HPU Shimla before the stipulated time.
8. Necessary arrangement for oath ceremony, purchasing of badges etc. will be completed in time.

The following members were present:

- i. Ms. Amita Sapehia
- ii. Sh. Prakash Chand
- iii. Dr. Gian Chand
- iv. Dr. Dharamvir Singh
- v. Dr. Shamsher Singh
- vi. Ms. Vidhu Bhardwaj
- vii. Dr. Samjeet Singh

Principal
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RGM Govt. College Joginder Nagar

18-8-2018 Meeting No. 09
IQAC with Sports & Cultural Committees

Agenda: To discuss issues pending in r/o of inter-college sports calendar for the session 2018-19. Issues regarding the team selections and sports festivals are also going to be discussed before the house. Purchase of sports material and music material are also going to be discussed. And whether event taken for inter-college competition discussion.

Following members are present:

1. Ms. Amita Sapahia
2. Dr. Pradeep Kumar
3. Dr. Samjeet Singh
4. Dr. Hem Raj
5. Ms. Sonam Kumari
6. Ms. Meena Kumari
7. Sh. Raj Kumar
8. Ms. Deepti Kaushal
9. Ms. Heena
10. Ms. Seema Sharma
11. Ms. Vidhu Bhardwaj
12. Ms. Uttam Bhardwaj
13. Ms. Manju Bala
14. Ms. Neha Sharma
15. Dr. Ravinder Kumar
16. Sh. Yashinder Sharma

Principal
R.G.M. Govt. College
Joginder Nagar, Distt. Mandi

Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting IX
IQAC with Sports & Cultural Committees

A meeting of IQAC with sports and cultural committees was convened and chaired by college Principal Dr. Harish Kumar on 18th August 2018. The following decisions were taken:

1. That our college students will participate in X-country, athletics, volleyball, kho-kho, cricket, basketball, handball, badminton, boxing and table tennis (men & women sections) organized by HPU Shimla.
2. That item of sports, if any, will be purchased as per need and under rules.
3. That our students will participate in youth Festival Group I-IV organized by HPU Shimla.
4. Coaches and professional directors will be hired/ engaged to train/enhance basic skills of our students for better performance.
5. The conveners' of cultural groups will purchase required items for their concerned groups after seeking prior approval and sanction from the Principal.
6. Notices regarding trials / selections for different events of sports and cultural will be displayed on the college notice board at least one week before the selection / trial / audition. The same will also be announced in classrooms by conveners and members of cultural groups.
7. Items in the department of music like electrical table, tanpura, sitar, harmonium, dresses of cultural items, ramps, wooden boxes will be purchased.

The following members were present:

- a. Ms. Amita Sapahia
- b. Dr. Pradeep Kumar
- c. Dr. Samjeet Singh
- d. Dr. Hem Raj
- e. Ms. Sonam Kumari
- f. Ms. Meena Kumari
- g. Sh. Raj Kumar
- h. Ms. Deepti Kaushal
- i. Ms. Heena
- j. Ms. Seema Sharma
- k. Ms. Uttam Bhardwaj
- l. Ms. Manju Bala
- m. Ms. Vidhu Bhardwaj
- n. Ms. Neha Sharma
- o. Dr. Ravinder Thakur

Principal
R.G.M. Govt. College
Joginder Nagar Distt. Mandi

RGM Govt. College Joginder Nagar

Meeting No 10. Date = 20.08.2018

IQAC-NAAC with Scholarship Committee

Agend of

Issues to be discussed with Scholarship Committee regarding the filling, verification of Online/Offline of various Scholarship of College Students for the session of 2018-19

Following members are present :-

1. Sh. Ravinder Singh
2. Dr. Shamsher Singh
3. Dr. Deepak Mohan
4. Dr. Pradeep Kumar
5. Dr. Samjeet Singh
6. Dr. Gian Chand
7. Sh. Roop Lal Rana
8. Sh. Sushil Kumar
9. Sh. Satish Kumar
10. Ms. Uttam Bhardwaj
11. Ms. Manju Bala
12. Ms. Deepti Kaushal
13. Ms. Shivani
- 14.
- 15.

Principal
Dr. Harish K. Awasthi

Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting X
IQAC with Scholarship Committee

A meeting of IQAC with scholarship committee was convened and chaired by Principal of the college Dr. Harish Kumar, on 20th August 2018. The following decisions were taken:

1. Scholarship Committee will prepare and display a notice regarding various scholarship schemes under which students may apply with closing date.
2. Instructions / guidelines regarding filling up online scholarship forms and documents to be scanned and uploaded by the students while applying for a particular scholarship will be explained in the notice.
3. Scholarship committee will check and verify the online forms of students along with details and documents uploaded by the students.
4. The last date for applying under various scholarship schemes is 31st October 2018.
5. Proper record of students who have applied under different schemes will be prepared and maintained by the committee.

The following members were present:

- a. Sh. Ravinder Singh
- b. Dr. Shamsher Singh
- c. Dr. Deepak Mohan
- d. Dr. Pradeep Kumar
- e. Dr. Samjeet Singh
- f. Dr. Gian Chand
- g. Sh. Roop Lal Rana
- h. Sh. Sushil Kumar
- i. Sh. Satish Kumar
- j. Ms. Uttam Bhardwaj
- k. Ms. Manju Bala
- l. Ms. Deepti Kaushal
- m. Ms. Shivani

Principal
R.G.M. Govt. College
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RGM Govt. College Joginder Nagar

Dated: 4th September 2018 Meeting - II
IQAC Meeting with CSCA Advisory Body

Agenda of meeting:

To discuss various issues of the institution with the CSCA advisory body.
Issues to be discussed are - sports related, extra classes related and discipline and demands of students.

Following members are present in this meeting

Ms. Amita Sapehia ✓
Sh. Prakash Chand ✓
Dr. Gian Chand ✓
Dr. Shamsher Singh ✓
Dr. Samjeet Singh ✓
Ms. Vidhu Bhardwaj ✓
Dr. Pradeep Kumar ✓
Ms. Bharti Thakur (CSCA President) ✓
Ms. Sonali Nayak (CSCA Vice-President) ✓
Ms. Minakshi (CSCA Secretary) ✓
Ms. Kanika (CSCA Joint Secretary) ✓
Sh. Yadvinder Kumar ✓
Sh. Satish Kumar ✓

Principal
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Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting XI
IQAC with CSCA and Advisory Body

A meeting of IQAC with CSCA and advisory body was convened and chaired by college Principal Dr. Harish Kumar on 4th September 2018. The following decisions were taken:-

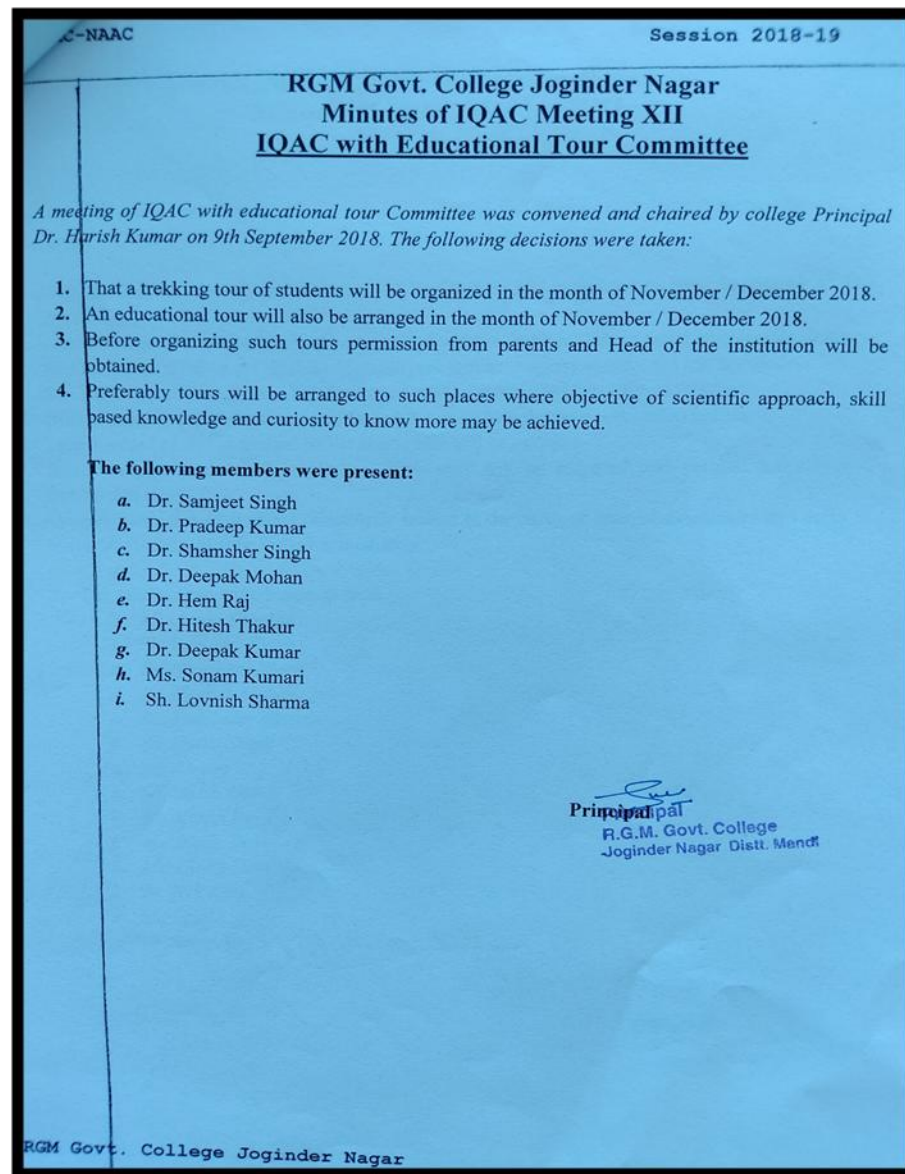
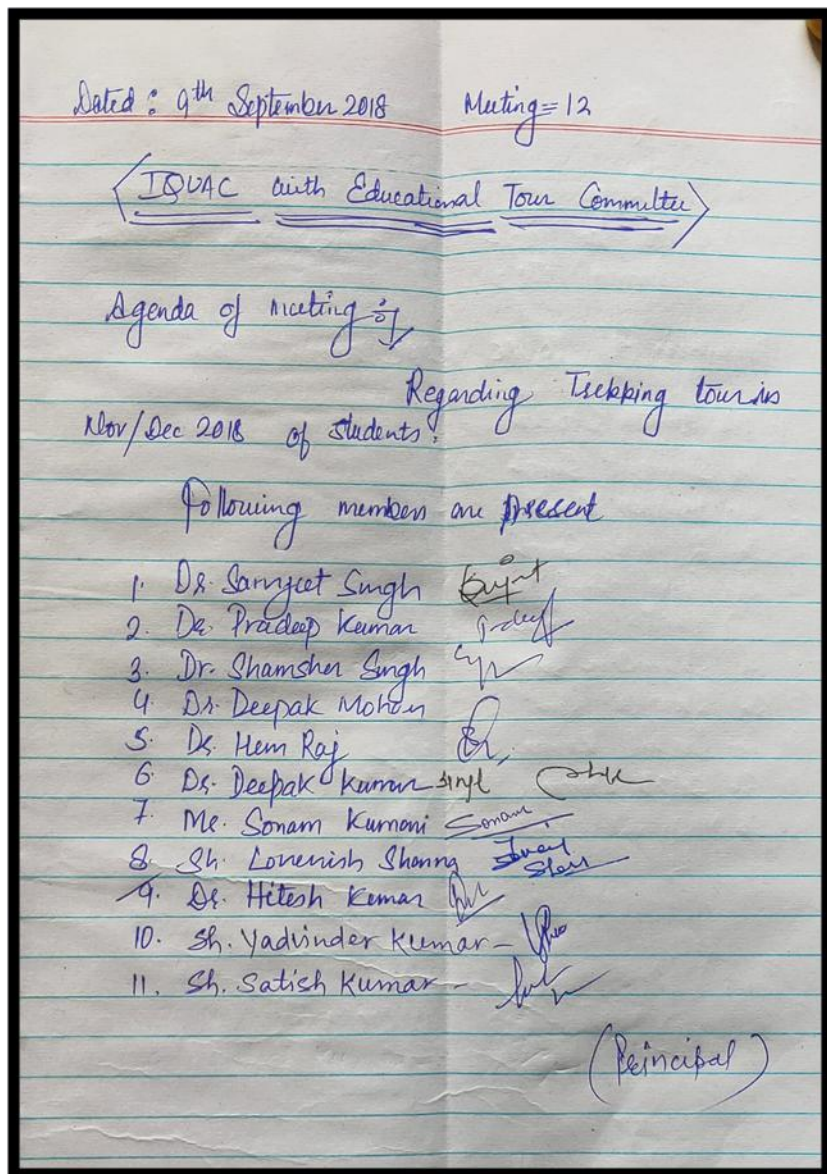
1. CSCA members will play active role in the all round development of the institution.
2. CSCA members will motivate and encourage students to participate in large numbers in academic, sports, cultural and miscellaneous activities / events of the college.
3. CSCA will assist the college administration in maintaining discipline and decorum during classroom teaching and in the premises of the college.
4. CSCA also suggested that tutorial and remedial classes may be organized during the session.
5. Career counseling and guidance lecture will be organized.
6. Language lab may be established in the college keeping in view the demands of students and in order to make their communication skills better.
7. Some sports matches like volleyball, basketball, cricket, badminton or table tennis between CSCA and staff members may be organized in the month of November / December 2018.

The following members were present:

- a. Ms. Amita Sapehia
- b. Sh. Prakash Chand
- c. Dr. Gian Chand
- d. Dr. Shamsher Singh
- e. Dr. Samjeet Singh
- f. Ms. Vidhu Bhardwaj
- g. Dr. Pradeep Kumar
- h. Ms. Bharti Thakur (CSCA, President)
- i. Ms. Sonali Nayak (CSCA, V.P.)
- j. Ms. Minakshi (CSCA, Secy.)
- k. Ms. Kanika (CSCA, Jt. Secy.)

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Dated Meeting: 13
< IQAC with Non-Teaching Staff >

Agenda of meeting :- Regarding, all stock registers to be maintained properly, cash books, service books (online/offline mode), salaries of outsourced employees and their bills to be maintained etc.

Following are the members present here

1. Ms. Amita Sapehia Dr.
2. Sh. Ravinder Singh
3. Dr. Shamsher Singh
4. Dr. Chetna Sharma
5. Sh. Yadvinder Sharma
6. Sh. Shakti Singh
7. Ms. Meena Kumari
8. Sh. Satish Kumar
9. Ms. Rekha Devi
10. Ms. Bimla Devi
11. Ms. Giano Devi
12. Sh. Nek Ram
13. Sh. Lekh Raj
14. Sh. Amar Singh
15. Sh. Raj Kumar
16. Sh. Budhi Singh
17. Sh. Balak Ram
18. Sh. Vinod Kumar

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NAAC Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting XIII
IQAC with Non-teaching Staff

A meeting of IQAC with Non-teaching staff was convened and chaired by college Principal Dr. Harish Kumar on 1st October 2018. The following decisions were taken:

1. Registration form for left out students will be filled up and submitted to HPU Shimla by 6th Oct 2018.
2. Amount of fee, funds and fine will be deposited with the bank in time to avoid unnecessary delay.
3. Service Books (Online & Off-line) of employees will be properly maintained and updated.
4. Stock registers, bill registers, cash books etc. will be maintained properly and timely.
5. Bills of medical reimbursement, arrears and TA must be submitted and settled in time.
6. Proper record of leaves availed by the employees will be updated.
7. Salary bills of outsourced employees, PTA staff will be prepared and verified properly and executed in time.
8. Queries/ problems of students particularly related to the cases of internal assessment and delay in university results must be settled immediately.

The following members were present:

- a. Ms. Amita Sapehia
- b. Sh. Ravinder Singh
- c. Dr. Shamsher Singh
- d. Dr. Deepak Mohan
- e. Sh. Yadvinder Sharma
- f. Sh. Shakti Singh
- g. Ms. Meena
- h. Sh. Satish Kumar
- i. Ms. Rekha Devi
- j. Ms. Bimla Devi
- k. Ms. Giano Devi
- l. Sh. Nek Ram
- m. Sh. Lekh Raj
- n. Sh. Amar Singh

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(14) IQAC with Principal Dated 03/10/18

Agenda: Regarding the working which needs to be done for AQAR, SSR, Feedback forms etc.

Members of IQAC-NAAC present are:

1. Ms. Amita Sapelia
2. Dr. Samjeet Singh
3. Dr. Pradeep Kumar
4. Sh. Ravinder Singh
5. Dr. Gian Chand
6. Dr. Chetna Sharma
7. Dr. Shamsheer Singh
8. Sh. Roop Lal Rana
9. Sh. Susheel Kumar
10. Sh. Satish Kumar
11. Sh. Yadvinder Kumar

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NAAC Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting XIV
IQAC with Principal

A meeting of college IQAC was convened and chaired by college Principal, Dr. Harish Kumar on 3rd October 2018. The following decisions were taken up for discussion and necessary action:

1. IQAC will organize seminars, workshops in order to achieve, academic excellence. Indoor and outdoor activities related to academics, sports, cultural and community service will also be organized.
2. IQAC will prepare and maintain record of different activities / events organized in the college during this academic session.
3. IQAC will prepare AQAR, SSR, etc of all previous academic sessions and submit the same in NAAC portal by the end of this academic session.
4. IQAC will collect the feedback forms from students and parents about teaching-learning work, infrastructure available in the college and co-curricular activities during the session.
5. IQAC will coordinate with the conveners, in-charges, etc. of different committees in the organization of important events.

The following members were present:

- a. Ms. Amita Sapelia
- b. Dr. Samjeet Singh
- c. Dr. Pradeep Kumar
- d. Sh. Ravinder Singh
- e. Dr. Gian Chand
- f. Dr. Chetna Sharma
- g. Dr. Shamsheer Singh
- h. Sh. Roop Lal Rana
- i. Sh. Susheel Kumar
- j. Sh. Satish Kumar
- k. Sh. Yadvinder Kumar

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Dated : 08-10-2018 Meeting No. 15.

IBUAC Meeting with Teaching Staff

Agenda of Meeting : A meeting for the teaching staff is called by IBUAC-NAAC to discuss about House Exams, Evaluation, marks of CCA and NSCA Cultural functions and for Tutorial sessions.

Following members are present in this meeting

1. Dr. Sharmvir Singh	19. Dr. Hitesh Kumar
2. Dr. Shamsher Singh	20. Dr. Samjeet Singh
3. Dr. Gian Chand	21. Dr. Rakesh Kumar
4. Dr. Hem Raj	22. Sh. Satish Kumar
5. Dr. Sushil Kumar	23. Sh. Yadvinder Sharma
6. Dr. Pawan Kumar	24. Sh. Lovnish Kumar
7. Dr. Pradeep Kumar	25. Dr. Shakti Kumar
8. Sh. Deepak K. Singh	26. Sh. Raj Kumar
9. Dr. Shrawan Singh	27. Sh. Vinod Kumar
10. Sh. Shuraj Kumar	28. Ms. Seema Sharma
11. Sh. Santosh Saklani	29. Ms. Anupam
12. Ms. Champa Devi	30. Ms. Shivani
13. Ms. Neha Sharma	31. Sh. Sushil
14. Ms. Bandna	32. Sh. Ranbir
15. Ms. Meena Kumari	33. Sh. Budhi Singh
16. Dr. Chitra Sharma	34. Sh. Ramesh Kumar
17. Ms. Giano Devi	35. Ms. Bimla Devi
18. Ms. Punni Devi	36. Ms. Rekha Devi
37. Ms. Vidhu Bhardwaj	41. Ms. Deepti Kaushal
38. Ms. Amita Sapelia	42. Ms. Manju Bala
39. Ms. Uttam Bhardwaj	43. Ms. Sonam Kumari
40. Ms. Aarti Sharma	

PRINCIPAL

NAAC Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting XV
IQAC with Teaching Staff

A meeting of college IQAC & teaching staff was convened and chaired by college Principal, Dr. Harish Kumar on 8th October 2018. The following decisions were taken up for discussion and necessary action:

- House exams will be conducted after 25th October 2018.
- Answer books will be evaluated before 15th December.
- Assignments will be evaluated before 31st December 2020 and seminars will be organized before winter vacation.
- Marks of CCA will be entered in the university website by teachers before the commencement of annual exams/declaration of results.
- CSCA cultural function will be held in the month of December.
- College athletic meet will be held before 25th October 2018.
- Tutorial sessions and remedial classes will be organized as per need and requirement of students.
- Additional learning material will be provided to academically brilliant students and special tips will be given to weak or slow learners.

The following members were present:

> Dr. Dharmvir Singh	> Sh. Dheeraj	> Ms. Anupam
> Dr. Shamsher Singh	> Dr. Ravinder Kumar	> Ms. Shivani
> Dr. Gian Chand	> Dr. Sushil Kumar	> Sh. Sushil Kumar
> Dr. Hitesh Kumar	> Sh. Roop Chand	> Sh. Ranvirsingh
> Dr. Samjeet Singh Thakur	> Dr. Pawan Kumar	> Sh. Budhi Singh
> Dr. Rakesh Kumar	> Dr. Pradeep Kumar	> Sh. Ramesh Kumar
> Sh. Satish Kumar	> Sh. Deepak Kumar Singh	> Ms. Bandana
> Sh. Yadvinder Kumar	> Dr. Shrawan Singh	> Ms. Neha Sharma
> Dr. Hemraj	> Ms. Deepti Kaushal	> Ms. Champa Thakur
> Sh. Lovnish Sharma	> Ms. Meena Kumari	> Sh. Santosh Saklani
> Sh. Shakti Singh	> Ms. Vidhu Bhardwaj	> Ms. Giano Devi
> Sh. Rajkumar	> Ms. Aarti Sharma	> Ms. Bimla Devi
> Sh. Vinod Kumar	> Ms. Sonam Kumari	> Ms. Rekha Devi
> Ms. Seema Sharma	> Ms. Manju Bala	> Ms. Punni Devi
> Ms. Amita Sapelia		

Principal
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RGM Govt. College Joginder Nagar

Dated
12/12/2018

< IQAC & CSCA Members >

A meeting of IQAC-NAAC with CSCA members is going to be organized to discuss the organization of CSCA function for the session 2018-19. How to frame the events is main focus of this meeting.

Following members are present

1. Dr. Pradeep Kumar
2. Dr. Gian Chand
3. Dr. Samjeet Singh
4. Ms. Amita Sapelia
5. Sh. Prakash Chand
6. Dr. Shamsheer Singh
7. Ms. Vidhu Bhardwaj
8. Ms. Bharti Thakur (CSCA President)
9. Mr. Sonali Nayak (CSCA VP)
10. Ms. Minakshi (CSCA G. Sec.)
11. Ms. Kanika (CSCA Jt. Sec.)
12. Sh. Yadvinder Kumar -

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NAAC

Session 2018-19

RGM Govt. College Joginder Nagar
Minutes of IQAC Meeting XVI
IQAC with CSCA Members

A meeting of IQAC & CSCA members was convened and chaired by college Principal Dr. Harish Kumar on 12th December 2018. The following decisions were taken:-

1. CSCA cultural function "Aakarshan" will be organized on 24th December 2018.
2. Various cultural items like bhajan, patriotic song, gazal, solo song, duet dance, solo dance, group song, group dance, fancy dress competition, anchoring, modeling and photography will be organized during the function.
3. A volleyball match will be played between CSCA members and college staff on 18th December 2018.
4. For the smooth conduct of CSCA function, committees for judgment of different items will be constituted along with discipline committee.

The following members were present:

- a. Dr. Pradeep Kumar
- b. Dr. Gian Chand
- c. Ms. Amita Sapelia
- d. Sh. Prakash Chand
- e. Dr. Samjeet Singh
- f. Dr. Shamsheer Singh
- g. Ms. Vidhu Bhardwaj
- h. Ms. Bharti Thakur (CSCA, President)
- i. Ms. Sonali Nayak (CSCA, V.P.)
- j. Ms. Minakshi (CSCA, Secy.)
- k. Ms. Kanika (CSCA, Jt. Secy.)

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